



FORT ORD REUSE AUTHORITY

APPROVED

ADMINISTRATIVE COMMITTEE REGULAR MEETING MINUTES

8:15 a.m. - Wednesday, June 5, 2013

920 2nd Avenue, Suite A, Marina, CA 93933 (FORA Conference Room)

1. CALL TO ORDER AND ROLL CALL

Chair Dawson called the meeting to order at 8:20 a.m. The following were present, as indicated by signatures on the roll sheet:

Daniel Dawson, City of Del Rey Oaks*
Carl Holm, County of Monterey*
Elizabeth Caraker, City of Monterey*
Layne Long, City of Marina*
John Dunn, City of Seaside*
Diana Ingersoll, City of Seaside
Debby Platt, City of Marina
Graham Bice, UCSC
Lyle Shurtleff, BRAC

Anya Spear, CSUMB
Vicki Nakamura, MPC
Tim O'Halloran, City of Seaside
Mike Zeller, TAMC
Patrick Breen, MCWD
Doug Yount
Bob Schaffer
Sid Williams, UVC
Scott Hilk, MCP

FORA Staff:
Steve Endsley
Jim Arnold
Crissy Maras
Jonathan Garcia
Lena Spilman

* Voting Members

2. PLEDGE OF ALLEGIANCE

Diana Ingersoll led the Pledge of Allegiance.

3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE

a. **Base Reuse Plan Reassessment Report American Planning Association Best Practices Award of Merit**

Deputy Clerk Lena Spilman announced that on May 17, 2013, the Base Reuse Plan Reassessment Report received a Best Practices Award of Merit from the Northern California Section of the American Planning Association.

4. PUBLIC COMMENT PERIOD

None.

5. APPROVAL OF MEETING MINUTES

a. **May 15, 2013 Administrative Committee Minutes**

MOTION: Diana Ingersoll moved, seconded by Layne Long, to accept the May 15, 2013 minutes as presented.

MOTION PASSED: unanimous.

6. JUNE 21, 2013 BOARD MEETING AGENDA REVIEW

Assistant Executive Officer Steve Endsley led a review of the draft June 21, 2013 Board packet.

7. OLD BUSINESS

a. Recommend Board Approval of FY 2013-14 Capital Improvement Program (CIP)

Grants and Records Coordinator Crissy Maras provided an overview of the revised FY 2013-14 CIP budget. Staff responded to comments/questions from the Committee and members of the public regarding modifications to the document.

MOTION: John Dunn moved, seconded by Carl Holm, to direct staff to schedule an Administrative Committee review of the FY 2013-14 CIP budget for June 19, 2013, to allow the Committee an opportunity to provide a Board recommendation prior to the June 21, 2013 Board meeting.

MOTION PASSED: unanimous.

Mr. Dunn suggested the Committee commence an educational and exploratory process regarding post-FORA sunset alternatives after the Board adoption of the FY 2013-14 CIP.

b. Habitat Conservation Plan (HCP) Update

- i. Draft Implementing Agreement**
- ii. Draft Implementing Ordinance/Policy**
- iii. Draft JPA Agreement**

Senior Planner Jonathan Garcia provided a brief status report regarding the HCP, noting that the public draft document would soon be available. He stated that the HCP would be discussed in greater detail in July and the Committee requested recirculation of draft HCP documents.

8. NEW BUSINESS

a. Consider Cancellation of June 19, 2013 Administrative Committee Meeting

The Committee did not consider this item, due to the previous direction given under item 7a,

9. ITEMS FROM MEMBERS

None.

10. ADJOURNMENT

Chair Dawson adjourned the meeting at 10:18 a.m.