



Fort Ord Reuse Authority

920 2nd Avenue, Suite A, Marina, CA 93933

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ADMINISTRATIVE COMMITTEE MEETING

8:15 A.M. WEDNESDAY, MAY 15, 2013

920 2nd Avenue, Suite A, Marina CA 93933 (FORA Conference Room)

MINUTES

APPROVED

1. CALL TO ORDER

Co-Chair Houlemard called the meeting to order at 8:20 a.m. The following were present, as indicated by signatures on the roll sheet:

Carl Holm, County of Monterey*
Elizabeth Caraker, City of Monterey*
Layne Long, City of Marina*
Diana Ingersoll, City of Seaside*
Debby Platt, City of Marina
Graham Bice, UCSC
Vicki Nakamura, MPC
Mike Gallant, MST
Anya Spear, CSUMB

Kathleen Lee, Sup. Potter's Office
Patrick Breen, MCWD
Andy Sterbenz, MCWD
Brian Lee, MCWD
Bob Schaffer
Sid Williams, UVC
Scott Hilk, MCP

FORA Staff:
Michael Houlemard
Steve Endsley
Jim Arnold
Crissy Maras
Jonathan Garcia
Lena Spilman

* Voting Members

2. PLEDGE OF ALLEGIANCE

Andy Sterbenz led the Pledge of Allegiance.

3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE

Anya Spear announced that CSUMB would hold its spring commencement ceremony on Saturday, May 18, 2013.

4. PUBLIC COMMENT PERIOD

None

5. APPROVAL OF MEETING MINUTES

- a. **May 1, 2013 Administrative Committee Minutes**
- b. **May 8, 2013 Administrative Committee Minutes**

MOTION: Elizabeth Caraker moved, seconded by Carl Holm, to approve the May 1, 2013 and May 8, 2013 Administrative Committee minutes.

MOTION PASSED: unanimous.

6. May 10, 2013 BOARD MEETING FOLLOW-UP

a. **CIP Budget Implications of Formulaic Fee Decision**

Assistant Executive Officer Steve Endsley discussed the Board's May 10, 2013 action to approve the formulaic approach to the development fee. He noted that the Board approved fee would be automatically indexed on July 1, per the Community Facilities District enabling legislation.

7. OLD BUSINESS

a. **2013/14 Capital Improvement Program**

The Committee discussed the draft June 21, 2013 Board staff report included in the packet. Diana Ingersoll requested the staff report include information on the current status of the Eastside Parkway

project and the Committee unanimously recommended to the Board that the Eastside Parkway project continue to be FORA's top transportation priority.

Mr. Endsley provided an overview of the FY 2013-14 CIP budget. TAMC requested, and the Committee agreed, to move the Hwy 68 operational improvements from FY 2018-19 to FY 2013-14.

Co-Chair Houlemard suggested the Committee consider holding a CIP workshop to provide additional time to focus on the specifics of the CIP budget outside of a regular Administrative Committee meeting. The Committee agreed and recommended that the workshop take place in July or August. The Committee also directed staff to schedule the June 5, 2013 Committee meeting from 8:15 a.m. to 11:00 a.m. to provide for additional review of the full CIP package.

8. ITEMS FROM MEMBERS

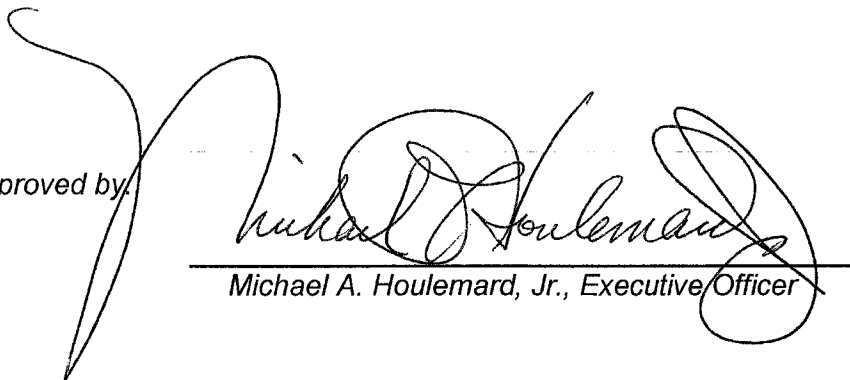
None.

9. ADJOURNMENT

Co-Chair Houlemard adjourned the meeting at 10:00 a.m.

*Minutes Prepared by:
Lena Spilman, Deputy Clerk*

Approved by:



Michael A. Houlemard, Jr., Executive Officer