



# Fort Ord Reuse Authority

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**APPROVED**

## ADMINISTRATIVE COMMITTEE MEETING

8:15 A.M. WEDNESDAY, MARCH 20, 2013

920 2<sup>nd</sup> Avenue, Suite A, Marina CA 93933 (FORA Conference Room)

### MINUTES

#### 1. CALL TO ORDER

Co-Chair Houlemard called the meeting to order at 8:18 a.m. The following were present, as indicated by signatures on the roll sheet:

Carl Holm, County of Monterey\*  
Elizabeth Caraker, City of Monterey\*  
Debby Platt, City of Marina\*  
John Dunn, City of Seaside\*  
Diana Ingersoll, City of Seaside  
Anya Spear, CSUMB  
Heidi Burch, City of Carmel  
Vicki Nakamura, MPC  
Patrick Breen, MCWD  
Brian Lee, MCWD

Bill Collins, BRAC  
Kathleen Lee, Office of Sup. Potter  
Bob Schaffer  
Scott Hilck, MCP  
Crisand Giles, BIA Bay Area  
Jack Stewart, UVC/CAC  
Michael Groves, EMC Planning  
Jane Haines  
LeVonne Stone, Fort Ord  
Environmental Justice League

FORA Staff:  
Michael Houlemard  
Steve Endsley  
Jim Arnold  
Jonathan Garcia  
Darren McBain  
Crissy Maras  
Lena Spilman

\* Voting Members

#### 2. PLEDGE OF ALLEGIANCE

LeVonne Stone led the Pledge of Allegiance.

#### 3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE

Co-Chair Houlemard distributed a letter received that morning from the Sierra Club regarding Category II of the Base Reuse Plan Reassessment.

#### 4. PUBLIC COMMENT PERIOD

None.

#### 5. APPROVAL OF MARCH 6, 2013 MEETING MINUTES

**MOTION:** Carl Holm moved, seconded by John Dunn, to approve the March 6, 2013 Administrative Committee meeting minutes, as presented.

**MOTION PASSED:** Unanimous.

#### 6. MARCH 15, 2013 BOARD MEETING FOLLOW-UP

Co-Chair Houlemard provided an overview of the March 15, 2013 Board meeting. He distributed copies of both the Sierra Club Settlement Agreement and a March 19, 2013 letter from Sierra Club Legal Counsel regarding amendments to chapter 8 of the FORA Master Resolution.

#### 7. OVERVIEW OF THE MARCH 22, 2013 SPECIAL BOARD MEETING/WORKSHOP

##### a. Format/Presentations

Associate Planner Darren McBain discussed the upcoming Board workshop and the staff recommendation for creation of an *ad-hoc* advisory committee to review the Base Reuse Plan Reassessment Category IV policy options.

**b. April/May Workshop Impacts**

Mr. McBain explained that if the Board concurred in staff's recommendation for the creation of an advisory committee, the previously anticipated April workshop would be rescheduled for May in order to allow the committee time to meet.

**8. OLD BUSINESS**

**a. CIP Review – Phase II Study: FORA Fees Formula Calculation**

Senior Planner Jonathan Garcia reviewed the draft tables included in the Committee packet and addressed comments/questions from members of the public.

**9. NEW BUSINESS**

None.

**10. ITEMS FROM MEMBERS**

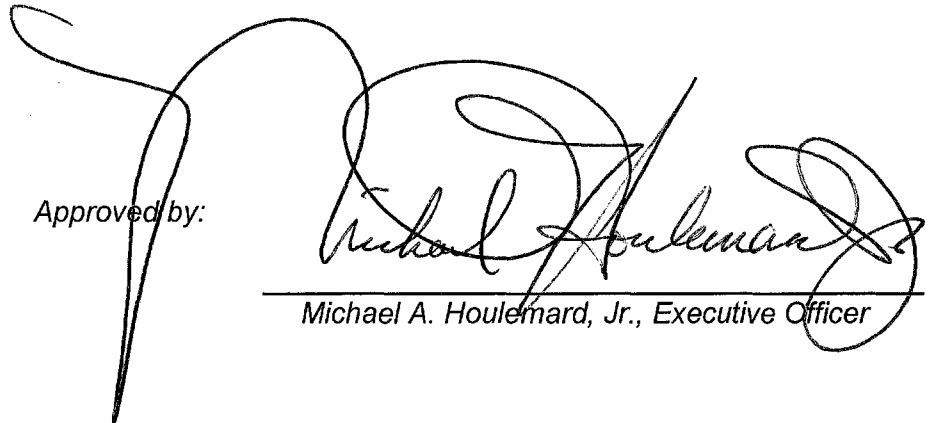
None.

**11. ADJOURNMENT**

Co-Chair Houlemard adjourned the meeting at 9:46 a.m.

*Minutes Prepared by:  
Lena Spilman, Deputy Clerk*

Approved by:



A large, stylized handwritten signature in black ink, which appears to read "Michael A. Houlemard, Jr.", is written over a horizontal line. The signature is highly cursive and loops around itself.

Michael A. Houlemard, Jr., Executive Officer