



Fort Ord Reuse Authority

920 2nd Avenue, Suite A, Marina, CA 93933
Phone: (831) 883-3672 • Fax: (831) 883-3675 • www.fora.org

ADMINISTRATIVE COMMITTEE MEETING 8:15 A.M. WEDNESDAY, AUGUST 15, 2012 910 2nd Avenue, Marina CA 93933 (on the former Fort Ord)

AGENDA

1. **CALL TO ORDER AT 8:15 AM**
2. **PLEDGE OF ALLEGIANCE**
3. **ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE**
4. **PUBLIC COMMENT PERIOD:** Members of the audience wishing to address the Fort Ord Reuse Authority (FORA) Administrative Committee on matters within the jurisdiction of FORA, but not on this agenda, may do so during the Public Comment Period. Public comments are limited to a maximum of three minutes. Public comments on specific agenda items will be heard at the time the matter is under Committee consideration.
5. **APPROVAL OF MEETING MINUTES**
 - a. August 1, 2012 Administrative Committee Minutes ACTION
6. **AUGUST 10, 2012 FORA BOARD MEETING FOLLOW-UP**
 - a. Capital Improvement Program Review – Phase II Study
 - i. Resolution to Adopt Formulaic Approach to Development Fees ACTION
 - ii. Amendment #1 to FORA-Jurisdictions Implementation Agreements ACTION
7. **OLD BUSINESS**
 - a. Master Resolution/Settlement Agreement Compliance –
Deed Notifications Update INFORMATION/ACTION
 - b. Distribution of Draft Base Reuse Plan Reassessment
Scoping Report CD INFORMATION
8. **NEW BUSINESS**

None
9. **ADJOURNMENT**

NEXT SCHEDULED MEETING: SEPTEMBER 5, 2012

*Information about items on this agenda or persons requesting disability related modifications and/or accommodations can contact the Deputy Clerk at: 831-883-3672 * 920 2nd Avenue, Suite A, Marina, CA 93933 by 5:00 p.m. one business day prior to the meeting. Agendas can also be found on the FORA website: www.fora.org.*



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ADMINISTRATIVE COMMITTEE MEETING

8:15 A.M. WEDNESDAY, AUGUST 1, 2012

910 2nd Avenue, Marina CA 93933 (on the former Fort Ord)

MINUTES

1. CALL TO ORDER

Co-Chair Houlemard called the meeting to order at 8:15 a.m. The following people, as indicated by signatures on the roll sheet, were present:

Dan Dawson, City of Del Rey Oaks*
Doug Yount, City of Marina*
John Dunn, City of Seaside*
Elizabeth Caraker, City of Monterey*
Benny Young, County of Monterey*
Diana Ingersoll, City of Seaside
Tim O'Halloran, City of Seaside
Hank Myers, TAMC
Kelly Cadiente, MCWD
Rob Robinson, BRAC
Patrick Breen, MCWD
Carl Niizawa, MCWD
Vicki Nakamura, MPC
Debby Platt, City of Marina
Graham Bice, UC MBEST

Heidi Burch, City of Carmel-by-the-Sea
Kathleen Lee, Sup. Potter's Office
Bob Schaffer, MCP
Pat Ward, Bestor Engineers, Inc.
Michel Groves, EMC Planning
Chuck Lande, Marina Heights
Brian Boudreau, Monterey Downs
Crisand Giles, Builder's Industry Association

Michael Houlemard, FORA
Robert Norris, FORA
Jonathan Garcia, FOR A
Jim Arnold, FORA
Lena Spilman, FORA

* Voting Members

2. PLEDGE OF ALLEGIANCE

Elizabeth Caraker led the Pledge of Allegiance.

3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE

Co-Chair Houlemard discussed the upcoming 2012 Association of Defense Communities Annual Conference in Monterey and announced that Senator Boxer had tentatively scheduled a press conference on Fort Ord for August 9, 2012 to acknowledge the designation of the National Monument.

FORA Real Property/Facilities Manager Stan Cook and ARADIS ESCA RP Program Manager Kristie Reimer presented an overview of upcoming munitions and explosives remediation activities.

Dan Dawson announced that the City of Del Rey Oaks had selected Brandenburg Properties as a master developer for portions of the City's former Fort Ord properties.

4. PUBLIC COMMENT PERIOD

No comments were received.

5. APPROVAL OF MEETING MINUTES

MOTION: Dan Dawson moved, seconded by John Dunne, and the motion passed unanimously to approve the minutes of the June 27, 2012 and July 18, 2012 Administrative Committee meetings.

6. JULY 26, 2012 FORA SPECIAL BOARD MEETIGN FOLLOW-UP

Co-Chair Houlemard provided an overview of the July 26, 2012 Board meeting and presented a memo regarding the Marina Coast Water District (MCWD) FY 2012/13 Ord Community Budgets and rates (attached). Carl Niizawa discussed the memo and the District's concerns regarding the Board's rejection of the budget and rates. The Committee directed staff to return the MCWD Budget and rates to the August 10, 2012 Board meeting as an informational item.

7. **AUGUST 10, 2012 FORA BOARD MEETING AGENDA REVIEW**

Co-Chair Houlemard noted that the packets provided at the meeting included revised agendas and discussed the items scheduled for Board consideration.

8. **OLD BUSINESS**

c. **Capital Improvement Program Review– Resolution 12-5 to Adopt a Formulaic Approach to Developer Fees**

FORA Senior Planner Jonathan Garcia explained that at the July 13, 2012 Board meeting the Board had directed staff to return the item to the Administrative Committee for further review prior to Board reconsideration at the August Board meeting. Co-Chair Houlemard emphasized the importance of the item to FORA's extension efforts.

Staff received input from the Committee and members of the public that the July 13, 2012 presentation had been overly complex and needed improvement.

MOTION: Doug Yount moved, seconded by Benny Young, and the motion passed unanimously to recommend that staff prepare a simplified presentation for the August 10, 2012 Board meeting and that the Board adopt a formulaic approach to development fees.

8. **NEW BUSINESS**

None.

9. **ADJOURNMENT**

Dan Dawson moved, seconded by Heidi Burch, and the motion passed unanimously to adjourn the meeting at 9:27 a.m.

Minutes Prepared by Lena Spilman, Deputy Clerk

Approved by:

Michael A. Houlemard, Jr., Executive Officer