



# Fort Ord Reuse Authority

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**ADMINISTRATIVE COMMITTEE MEETING**  
**8:15 A.M. WEDNESDAY, NOVEMBER 7, 2012**  
910 2<sup>nd</sup> Avenue, Marina CA 93933 (on the former Fort Ord)  
**MINUTES**

**APPROVED**

**1. CALL TO ORDER**

Chair Dawson called the meeting to order at 8:16 a.m. The following were present, as indicated by signatures on the roll sheet:

Dan Dawson, City of Del Rey Oaks\*  
Doug Yount, City of Marina\*  
Elizabeth Caraker, County of Monterey\*  
Diana Ingersoll, City of Seaside\*  
Benny Young, County of Monterey\*  
Tim O'Halloran, City of Seaside  
Heidi Burch, City of Carmel  
Michael Groves, EMC Planning  
Sid Williams, United Veteran's Council

Graham Bice, UC MBEST  
Bob Rench, CSUMB Rob  
Robinson, BRAC  
Mike Zeller, TAMC  
Andy Sterbenz, MCWD  
Bob Schaeffer, MCP  
Vicki Nakamura, MPC  
Patrick Breen, MCWD

FORA Staff:  
Michael Houlemard  
Steve Endsley  
Robert Norris  
Jonathan Garcia  
Darren McBain  
Stan Cook  
Jim Arnold  
Crissy Maras  
Lena Spilman

\* Voting Members

**2. PLEDGE OF ALLEGIANCE**

Diana Ingersoll led the Pledge of Allegiance.

**3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE**

Executive Officer Michael Houlemard discussed the outcome of the recent local elections.

**4. PUBLIC COMMENT PERIOD**

Andy Sterbenz, MCWD, discussed the budgetary challenges associated with completion of various capital improvement projects.

**5. APPROVAL OF OCTOBER 17, 2012 MEETING MINUTES**

**MOTION: Doug Yount moved, seconded by Graham Bice, and the motion passed unanimously to approve the October 17, 2012 Administrative Committee meeting minutes as presented.**

**6. NOVEMBER 16, 2012 FORA BOARD MEETING – AGENDA REVIEW**

Mr. Houlemard provided an overview of items on the upcoming November 16, 2012 FORA Board meeting agenda.

**7. OLD BUSINESS**

**a. Master Resolution/Settlement Agreement Compliance – Deed Notifications Update**

Real Property and Facilities Manager Stan Cook provided a status update regarding outstanding deed notifications required to be completed by the jurisdictions.

**b. Base Reuse Plan Reassessment – Update**

Mr. Houlemard provided an update on the current status of the Base Reuse Plan Reassessment.

**8. ADJOURNMENT**

Chair Dawson Adjourned the meeting at 8:55 a.m.

Minutes Prepared by:  
Lena Spilman, Deputy Clerk

Approved by:

Michael A. Houlemard, Jr., Executive Officer