



# Fort Ord Reuse Authority

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**ADMINISTRATIVE COMMITTEE MEETING**  
**8:15 A.M. WEDNESDAY, AUGUST 1, 2012**  
910 2<sup>nd</sup> Avenue, Marina CA 93933 (on the former Fort Ord)

## MINUTES

**APPROVED**

### 1. CALL TO ORDER

Co-Chair Houlemard called the meeting to order at 8:15 a.m. The following people, as indicated by signatures on the roll sheet, were present:

Dan Dawson, City of Del Rey Oaks\*  
Doug Yount, City of Marina\*  
John Dunn, City of Seaside\*  
Elizabeth Caraker, City of Monterey\*  
Benny Young, County of Monterey\*  
Diana Ingersoll, City of Seaside  
Tim O'Halloran, City of Seaside  
Hank Myers, TAMC  
Kelly Cadiente, MCWD  
Rob Robinson, BRAC  
Patrick Breen, MCWD  
Carl Niizawa, MCWD  
Vicki Nakamura, MPC  
Debby Platt, City of Marina  
Graham Bice, UC MBEST

Heidi Burch, City of Carmel-by-the-Sea  
Kathleen Lee, Sup. Potter's Office  
Bob Schaffer, MCP  
Pat Ward, Bestor Engineers, Inc.  
Michel Groves, EMC Planning  
Chuck Lande, Marina Heights  
Brian Boudreau, Monterey Downs  
Crisand Giles, Builder's Industry Association

Michael Houlemard, FORA  
Robert Norris, FORA  
Jonathan Garcia, FOR A  
Jim Arnold, FORA  
Lena Spilman, FORA

\* Voting Members

### 2. PLEDGE OF ALLEGIANCE

Elizabeth Caraker led the Pledge of Allegiance.

### 3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE

Co-Chair Houlemard discussed the upcoming 2012 Association of Defense Communities Annual Conference in Monterey and announced that Senator Boxer had tentatively scheduled a press conference on Fort Ord for August 9, 2012 to acknowledge the designation of the National Monument.

FORA Real Property/Facilities Manager Stan Cook and ARADIS ESCA RP Program Manager Kristie Reimer presented an overview of upcoming munitions and explosives remediation activities.

Dan Dawson announced that the City of Del Rey Oaks had selected Brandenburg Properties as a master developer for portions of the City's former Fort Ord properties.

### 4. PUBLIC COMMENT PERIOD

No comments were received.

### 5. APPROVAL OF MEETING MINUTES

**MOTION:** Dan Dawson moved, seconded by John Dunne, and the motion passed unanimously to approve the minutes of the June 27, 2012 and July 18, 2012 Administrative Committee meetings.

### 6. JULY 26, 2012 FORA SPECIAL BOARD MEETIGN FOLLOW-UP

Co-Chair Houlemard provided an overview of the July 26, 2012 Board meeting and presented a memo regarding the Marina Coast Water District (MCWD) FY 2012/13 Ord Community Budgets and rates (attached). Carl Niizawa discussed the memo and the District's concerns regarding the Board's rejection of the budget and rates. The Committee directed staff to return the MCWD Budget and rates to the August 10, 2012 Board meeting as an informational item.

**7. AUGUST 10, 2012 FORA BOARD MEETING AGENDA REVIEW**

Co-Chair Houlemard noted that the packets provided at the meeting included revised agendas and discussed the items scheduled for Board consideration.

**8. OLD BUSINESS**

**c. Capital Improvement Program Review-- Resolution 12-5 to Adopt a Formulaic Approach to Developer Fees**

FORA Senior Planner Jonathan Garcia explained that at the July 13, 2012 Board meeting the Board had directed staff to return the item to the Administrative Committee for further review prior to Board reconsideration at the August Board meeting. Co-Chair Houlemard emphasized the importance of the item to FORA's extension efforts.

Staff received input from the Committee and members of the public that the July 13, 2012 presentation had been overly complex and needed improvement.

**MOTION: Doug Yount moved, seconded by Benny Young, and the motion passed unanimously to recommend that staff prepare a simplified presentation for the August 10, 2012 Board meeting and that the Board adopt a formulaic approach to development fees.**

**8. NEW BUSINESS**

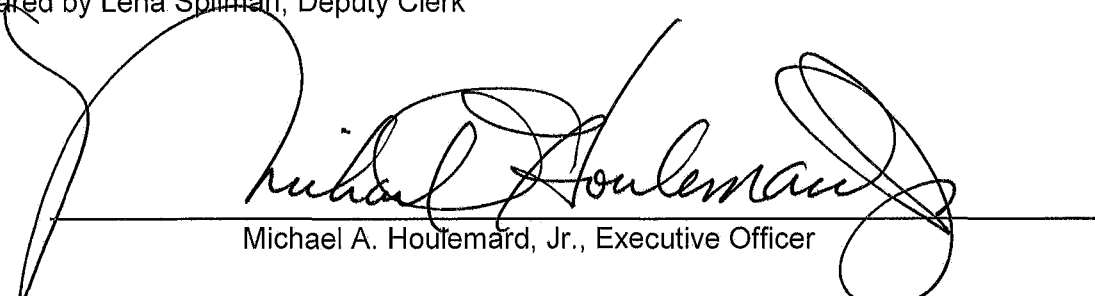
None.

**9. ADJOURNMENT**

Dan Dawson moved, seconded by Heidi Burch, and the motion passed unanimously to adjourn the meeting at 9:27 a.m.

Minutes Prepared by Lena Spilman, Deputy Clerk

Approved by:



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Michael A. Houlemard, Jr., Executive Officer