



Fort Ord Reuse Authority

920 2nd Avenue, Suite A, Marina, CA 93933

Phone: (831) 883-3672 • Fax: (831) 883-3675 • www.fora.org

ADMINISTRATIVE COMMITTEE MEETING

8:15 A.M. WEDNESDAY, JULY 18, 2012

910 2nd Avenue, Marina CA 93933 (on the former Fort Ord)

APPROVED

MINUTES

1. CALL TO ORDER

Chair Dawson called the meeting to order at 8:16 a.m. The following people, as indicated by signatures on the roll sheet, were present:

Dan Dawson, City of Del Rey Oaks*
Carl Holm, County of Monterey*
Elizabeth Caraker, City of Monterey*
Doug Yount, City of Marina*
John Dunn, City of Seaside*
Graham Bice, UC MBEST
Diana Ingersoll, City of Seaside
Heidi Burch, City of Carmel-by-the-Sea
Debby Platt, City of Marina
Bob Rench, CSUMB
Kathleen Lee, Sup. Potter's Office
Pat Ward, Bestor Engineers, Inc.
Brian Spilman, Silverado Homes

Jim Fletcher, UCP East Garrison
Bob Schaffer, MCP
Mike Zeller, TAMC
Rob Robinson, BRAC

Michael Houlemard, FORA
Steve Endsley, FORA
Jonathan Garcia, FORA
Stan Cook, FORA
Jim Arnold, FORA
Crissy Maras, FORA
Lena Spilman, FORA

* Voting Members

2. PLEDGE OF ALLEGIANCE

Kathleen Lee led the Pledge of Allegiance.

3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE

Executive Officer Michael Houlemard discussed an item on the upcoming Pacific Grove City Council Agenda to consider the City's future participation in FORA. He noted that consideration of that item was scheduled for later that day.

4. PUBLIC COMMENT PERIOD

No comments were received.

5. APPROVAL OF MEETING MINUTES

MOTION: Doug Yount moved, seconded by Graham Bice, and the motion passed unanimously to approve the June 13, 2012 Administrative Committee meeting minutes.

6. JULY 13, 2012 FORA BOARD MEETING FOLLOW-UP

Mr. Houlemard provided an overview of the July 13, 2012 Board meeting, noting that the meeting was not videotaped due to the absence of an approved FY 2012/13 Budget to authorize the expenditure.

7. OLD BUSINESS

b. Habitat Conservation Plan Update (discussed out of order)

Mr. Garcia stated the 3-month comment period for the U.S. Fish and Wildlife Service and the California Department of Fish and Game had closed in mid-June. FORA received comments from the U.S. Fish and Wildlife Service, while the California Department Fish and Game stated they would try to submit

comments within the next couple weeks. Mr. Houlemard added that FORA Staff had contacted California Department of Fish and Game senior staff in order to expedite the process. Mr. Garcia explained the anticipated future timeline for release of the document.

a. Master Resolution/Settlement Agreement Compliance – Deed Notification Update

ESCA Project Manager Stan Cook presented the item, stating that the Master Resolution Settlement Agreement required notifications to accompany deeds upon transfer of property. He had previously provided the necessary information and documentation to jurisdictions to assist in completing the notifications for any deeds that did not already have one and asked for updates on the status of the notification filings. The Committee members agreed that they did not anticipate any issues with regards to the processing of the deed notifications and that it was an ongoing project.

c. Department of Toxic Substances Control Annual Report on Land Use Covenants

Mr. Houlemard stated that FORA had received three reports from the jurisdictions and were still waiting for the other two. He emphasized the need for FORA to receive the reports prior to the deadline and noted that there would likely be few changes from last year's reports.

d. Capital Improvement Program Review – Phase II Study

i. Amendment #1 To FORA's Jurisdictions Implementation Agreements

Mr. Houlemard reviewed the Board's comments at the July 13, 2012 Board meeting regarding returning the item to the Administrative Committee. Mr. Endsley explained that the Board had found the approach overly complex and the Committee provided suggestions for improving the presentation of the material to the Board and public. The Committee agreed that staff should incorporate their suggestions and return the item for a second Board review at the August 10, 2012 meeting.

ii. Caretaker Costs

Mr. Garcia distributed a memo (attached), which provided background information regarding caretaker/property management costs on the former Fort Ord. The Committee expressed concerns regarding the lack of jurisdictional funds available to allocate for caretaker costs and discussed the appropriate management of these costs. Mr. Houlemard stated that staff would work with EPS to return the item to the Committee at a later date and that caretaker costs would be subject to reimbursements when funds were available.

8. NEW BUSINESS

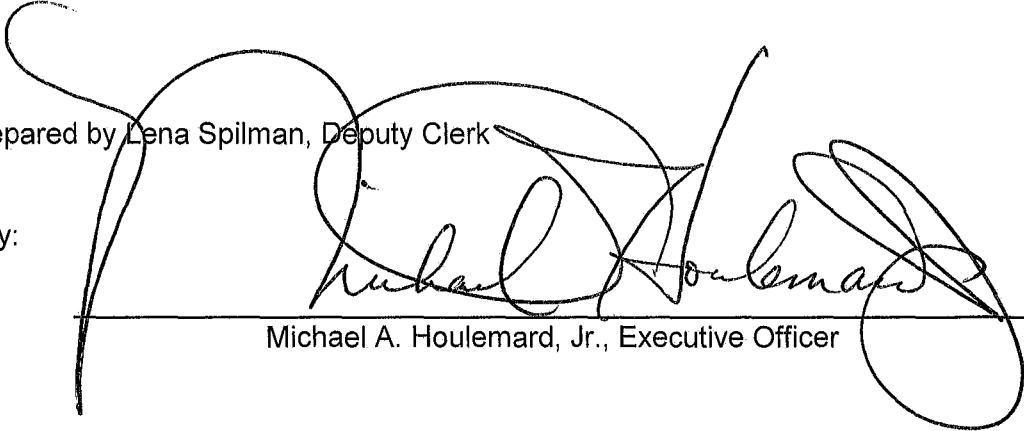
None.

9. ADJOURNMENT

Chair Dawson adjourned the meeting at 9:30 a.m.

Minutes Prepared by Lena Spilman, Deputy Clerk

Approved by:



Michael A. Houlemard, Jr., Executive Officer