



Fort Ord Reuse Authority

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ADMINISTRATIVE COMMITTEE MEETING

8:15 A.M. WEDNESDAY, JUNE 13, 2012

910 2nd Avenue, Marina CA 93933 (on the former Fort Ord)

MINUTES

1. CALL TO ORDER

Chair Dawson called the meeting to order at 8:15 a.m., noting a quorum of voting members. The following people, as indicated by signatures on the roll sheet, were present:

Daniel Dawson, City of Del Rey Oaks*
Carl Holm, County of Monterey*
John Dunn, City of Seaside*
Doug Yount, City of Marina*
Rob Robinson, BRAC
Todd Muck, TAMC
Bob Schaffer, MCP
Paul Greenway, County of Monterey DPW
Bob Rench, CSUMB
Heidi Burch, City of Carmel
Erin Harwayne, Denise, Duffy & Assoc.
Pat Ward, Bestor Engineers, Inc.

Diana Ingersoll, City of Seaside
Tim O'Halloran, City of Seaside
Graham Bice, UC MBEST
Vicki Nakamura, MPC
Carl Niizawa, MCWD
Debby Platt, City of Marina

Steve Endsley, FORA
Robert Norris, FORA
Jonathan Garcia, FORA
Crissy Maras, FORA
Lena Spilman, FORA

* Voting Members

2. PLEDGE OF ALLEGIANCE

Heidi Burch led the Pledge of Allegiance.

3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE

Deputy Clerk Lena Spilman announced that the next Administrative Committee meeting would take place on June 27, 2012, to accommodate the July 4th holiday.

4. PUBLIC COMMENT PERIOD

No comments were received.

5. APPROVAL OF MEETING MINUTES

MOTION: Carl Holm moved, seconded by Todd Muck, and the motion passed unanimously to approve the minutes of the May 30, 2012 Administrative Committee meeting and the May 30, 2012 Joint Administrative/WWOC Committee meeting, as presented.

6. FOLLOW-UP FROM JUNE 8, 2012 FORA BOARD MEETING

Assistant Executive Officer Steve Endsley reported on the June 8, 2012 Board meeting, noting that neither the FY 2012-13 FORA Budget nor the FY 2012-13 Preston Park Budget had received Board approval. The later was continued to allow staff time to address concerns from members of the public regarding the management of Preston Park and to make necessary corrections to the document. He explained that the motion to approve the FORA Budget had failed, requiring the item return to the Board for a second vote at the July meeting. The primary point of contention seemed to be the proposed 2% cost of living salary adjustment.

7. OLD BUSINESS

a. **Base Reuse Plan Reassessment Update**

Senior Planner Jonathan Garcia discussed attendance at the recently held Base Reuse Reassessment public workshops. He stated that the majority of his report had already been discussed under the Board meeting review.

b. **Habitat Conservation Plan (HCP) Update**

Mr. Garcia stated the 3-month period scheduled for U.S. Fish and Wildlife Service and California Department of Fish and Game review of the HCP would expire within the week. He discussed the next steps in the review process.

Mr. Endsley suggested that the Committee consider Agenda Items 7c, 7d, and 7e out of order. Chair Dawson agreed.

d. **Master Resolution/Sierra Club Settlement Agreement Appeal Fee Proposed Amendment to FORA Master Resolution (Section 8.01.050(a))**

Mr. Endsley explained the Executive Committee had directed staff to classify the item as informational for the June Board meeting. The item was scheduled to return to the Board in July for action, at which time staff would recommend a reduction in the fee. He noted that the Administrative Committee had previously decided not to offer a recommendation to the Board regarding the item. The Committee discussed the implications of a reduction in the appeal fee, and Chair Dawson indicated that the Committee's decision to offer no recommendation still stood.

e. **Department of Toxic Substances Control Annual Report on Land Use Covenants**

Mr. Garcia reminded the Committee Members that their Annual Reports were due to FORA by July 11, 2012. He noted that CSUMB had already submitted their annual report and that the others were still pending.

c. **Capital Improvement Program – Formulaic Approach to Developer Fees**

Mr. Garcia stated that the Executive Committee had directed staff to classify the item as informational for the June Board meeting. He reviewed changes made to the Draft Implementation Agreement amendment #1 (attached) based on Economic and Planning Systems' (EPS's) memo. The Committee discussed caretaker and property management costs and various Committee members expressed concerns regarding the jurisdiction's lack of funding to maintain blighted properties on former Fort Ord. The Committee asked that the draft Implementation Agreement amendment not modify previous FORA Board policy that FORA pay for \$12.2 million in caretaker and property management costs. Mr. Endsley suggested staff seek recommendations from Economic and Planning Systems (EPS) for simplification of the language in the Draft Implementation Agreement. He also suggested that, for the next meeting, EPS provide an example of what the proposed formula would look like if implemented today, demonstrating what the FORA development fee/CFD Special Tax would be. The Committee agreed.

8. NEW BUSINESS

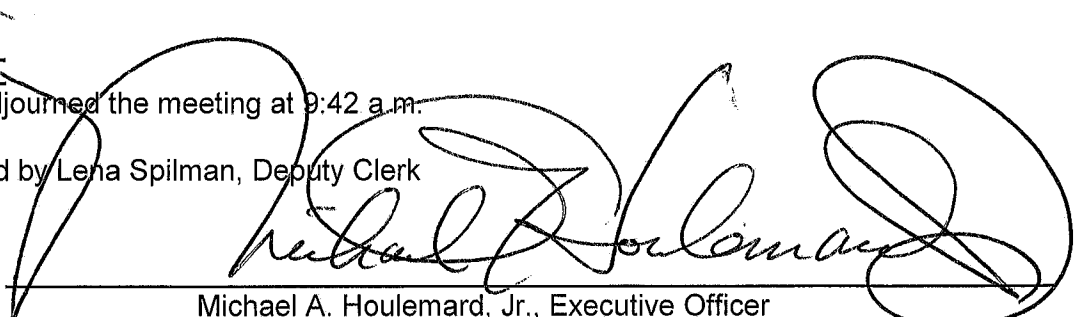
None.

9. ADJOURNMENT

Chair Dawson adjourned the meeting at 9:42 a.m.

Minutes Prepared by Lena Spilman, Deputy Clerk

Approved by:


Michael A. Houlemard, Jr., Executive Officer