



Fort Ord Reuse Authority

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ADMINISTRATIVE COMMITTEE MEETING 8:15 A.M. WEDNESDAY, FEBRUARY 29, 2012 910 2nd Avenue, Marina CA 93933 (on the former Fort Ord)

MINUTES

1. CALL TO ORDER

Administrative Committee Co-Chair Dan Dawson called the meeting to order at 8:18 a.m. noting a quorum of voting members. The following people, as indicated by signatures on the roll sheet, were present:

Daniel Dawson, City of Del Rey Oaks*
Rob Robinson, BRAC
Pat Ward, Bestor Engineers, Inc.
Elizabeth Caraker, City of Monterey*
Carl Niizawa, MCWD
Bob Rench, CSUMB
Bill Wiseman, RBF Consulting
Nick Nichols, County of Monterey*
Doug Yount, City of Marina*
Bob Schaffer, MCP
Vicki Nakamura, MPC
Tim O'Halloran, City of Seaside
Lisa Brinton, City of Seaside
Beth Palmer, Monterey Downs

Diana Ingersoll, City of Seaside*
Anya Spear, CSUMB
Kathleen Lee, Supervisor Potter Chief of Staff
Debby Platt, City of Marina
Graham Bice, UC-MBEST
Scott Hilk, MCP
Richard James, EMC Planning Group, Inc.

Steve Endsley, FORA
Jim Arnold, FORA
Crissy Maras, FORA
Darren McBain, FORA
Lena Spilman, FORA

*Voting Members

2. PLEDGE OF ALLEGIANCE

Doug Yount led the Pledge of Allegiance

3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE

None.

4. PUBLIC COMMENT PERIOD

None.

5. APPROVAL OF FEBRUARY 15, 2012 MEETING MINUTES

MOTION: Carl Niizawa moved, seconded by Doug Yount, and the motion passed unanimously to approve the minutes as written.

6. MARCH 9, 2012 BOARD MEETING – AGENDA REVIEW

Assistant Executive Officer Steve Endsley provided a review of the March 9, 2012 Board Agenda. He explained the Base Reuse Plan Reassessment process and sought input from the Committee regarding the most effective presentation of the consultant selection materials. Mr. Endsley agreed with various Committee members that a matrix comparison of the two candidates would be a helpful addition to the selection materials.

MOTION: Doug Yount moved, seconded by Elizabeth Caraker, to support the interview panel recommendation and recommend that the Board authorize the Executive Officer to negotiate and enter into a phase I contract with the consulting firm RBF/AECOM to perform the Base Reuse Plan reassessment work, not to exceed \$250,000.

Bill Wiseman (RBF Consulting) stated that, in response to the Board's concerns regarding the importance of hiring locally, they had modified their contract with AECOM. RBF Consulting would now serve as the lead firm and AECOM as a sub-consultant. He asked that all documents presented to the Board reflect the change.

Mr. Endsley stated that staff was not prepared to recommend a firm, but would communicate the Administrative Committee's recommendation to the Board. He emphasized that the Board had been specific regarding their concerns and their requests for additional information prior to making a decision. Bob Schaffer indicated that a staff recommendation would help the Board to move forward. Mr. Endsley reiterated staff's belief that both firms were well qualified and maintained that their first priority was to provide the Board with the information necessary to make a decision.

VOTE: MOTION PASSED

Aye: Diana Ingersoll, Nick Nichols, Elizabeth Caraker, Doug Yount

Noe: None

Abstain: Daniel Dawson

The Committee discussed the advantages and disadvantages of a qualifications based selection process versus a cost based selection process. FORA Senior Project Manager Jim Arnold noted that FORA had always used a qualifications based process, which allowed them the ability to establish and uphold a total project budget. Mr. Niizawa remarked that the Brooks Act required use of a qualifications based selection process.

Mr. Yount suggested that integration of a legal analysis relative to the Base Reuse Reassessment Scope of Work would help to inform the consultant's work moving forward. Mr. Endsley agreed to include a legal analysis of CEQA and other requirements into the scope of services.

Mr. Endsley discussed a resolution in support of a national monument designation for public lands managed by the Bureau of Land Management on the former Fort Ord and a proposed UC MBEST Visioning Stakeholder's Letter of Commitment, both of which would be considered at the next Board meeting.

MOTION: Graham Bice moved, seconded by Doug Yount, and the motion passed unanimously to recommend placement of the UC MBEST request for resumption of interim agricultural water use on the March 9, 2012 Board meeting Agenda.

7. OLD BUSINESS

a. Capital Improvement Program development forecasts

i. Development Forecast Review

There was no discussion on this item.

ii. TIGER Grant

Mr. Arnold discussed the TIGER Grant. Mr. Schaffer urged staff to write a letter of support for the TIGER Grant.

b. Habitat Conservation Plan – Update

FORA Associate Planner Darren McBain discussed the Habitat Conservation Plan timeline.

c. Base Reuse Plan Reassessment – Consultant Selection Update

There was no discussion on this item since it was discussed under Item 6 above..

d. California Redevelopment Wind Down – Update/Discussion

1. RDA Properties/Transfers/Sales

2. Follow-up Regarding Legal Background

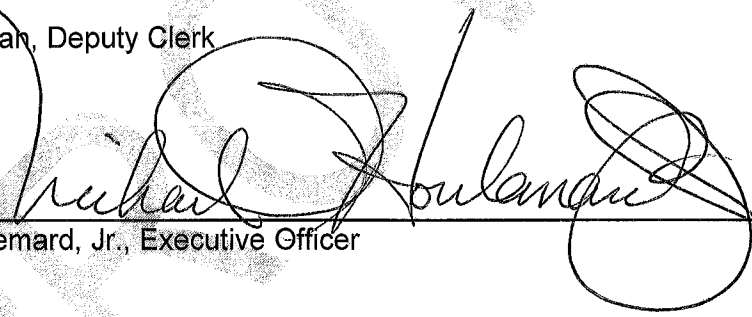
Mr. Endsley noted that Staff was currently conducting research regarding Ms. Ingersoll's request at the previous meeting that FORA obtain a legal opinion regarding properties transferred by FORA to jurisdictions, and particularly their RDAs, on the former Fort Ord.

8. ADJOURNMENT

Chair Dawson adjourned the meeting at 9:18 a.m.

Minutes Prepared by Lena Spilman, Deputy Clerk

Approved by:



Michael A. Houlemard, Jr., Executive Officer