



# FORT ORD REUSE AUTHORITY

920 2<sup>nd</sup> Avenue, Suite A, Marina, CA 93933

Phone: (831) 883-3672 | Fax: (831) 883-3675 | [www.fora.org](http://www.fora.org)



September 29, 2015

**RE: Professional Industrial Hygienist services**

Fort Ord Reuse Authority ("FORA") is seeking proposals for Professional Industrial Hygienist Services for the Seaside Surplus II area. These services may include general hazmat assessments regarding the identification of toxic and hazardous substances, preparation of reports, site assessments, and preliminary plans, preparation of cost estimates for future hazardous material abatement; and, remediation and disposal.

FORA has allotted two (2) days for a Mandatory Site Inspection of 26 buildings for all Professional Industrial Hygienist to view the Surplus II site prior to proposal submittal. Attached is the draft agenda for the Site Inspection. Bring your company specified safety equipment for inspection of these abandoned and vandalized buildings. Once the Mandatory Site walk has been completed the buildings will be secured and admittance will not be permitted.

Please review the attached Request for Proposal and provide a confirmation of receipt to:

Stan Cook  
Senior Program Manager  
Fort Ord Reuse Authority  
920 2nd Ave., Suite A  
Marina, CA 93933  
Tel: 831-883-3672  
Email: [stan@FORA.org](mailto:stan@FORA.org) - Subject Line: Surplus II RFP-S201 Clarification

Best Regards,

Peter Said  
Grants and Contracts Assistant  
Email: [peter@FORA.org](mailto:peter@FORA.org)  
Telephone: (831)883-3672 ext 123

## **DRAFT AGENDA - MANDATORY SITE INSPECTION**

### **SEASIDE SURPLUS II**

October 15 & 16, 2015 at 8:00 am

#### **October 15, 2015 - Day 1**

1. 7:30-8:00: Assemble at North West Corner of Malmedy and Gigling Roads
2. 8:00: Sign in (Bring clip board/pen/pre-printed list/RFP Packets)
3. 8:10: Housekeeping items:
  - i. Use of Personal Protective Equipment Required
  - ii. Provide FORA with names and cell phone numbers (Use sign-in sheet)
  - iii. Map of area
  - iv. Schedule
  - v. Restrooms
  - vi. Water
  - vii. Check in and check out of site with FORA
  - viii. Boundaries - Map review & road names
  - ix.
4. 8:30: Briefing, RFP Packets and review key RFP sections
  - i. Schedule of Events
  - ii. Surplus II History & Overview
    1. Building Origins
    2. Previous plans for buildings
    3. History of buildings since the Army left
    4. CSUMB experience with similar buildings
    5. Current Plans for buildings
  - iii. Review RFP Report needs
  - iv. Review RFP Estimate needs
5. 8:45: Informal Group Questions (must be submitted in writing to be official information)
6. 9:00: Site Walk as a group
  - a. Point out examples of each building type
    - i. Rolling Pin
    - ii. Cafeteria
    - iii. Hammerhead
    - iv. HQ Admin
    - v. Armory
7. 9:30: Informal Group Questions (must be submitted in writing to be official information)
8. 10:00 End Group meeting and allow access to buildings for inspection
9. 12:00: Lunch – Checkout from site with FORA
10. 1:00: Check into site with FORA
11. 5:00 Checkout from site with FORA

#### **October 16, 2015 - Day 2**

1. 7:30-8:00: Assemble at North West Corner of Malmedy and Gigling Roads
  - a. 8:00: Sign in (Bring clip board/pen/pre-printed list/RFP Packets)
  - b. 8:10: Housekeeping items:
    - i. Check into site with FORA
    - ii. Use of Personal Protective Equipment Required
    - iii. Provide FORA with names and cell phone numbers (Use sign-in sheet)
2. 8:20: Informal Group Questions (must be submitted in writing to be official information)
3. 8:30: End Group meeting and allow access to buildings for inspection
4. 12:00: Lunch – Checkout from site with FORA
5. 1:00: Check into site with FORA
6. 5:00 Checkout from site with FORA

## Meeting Location:

The Parking Lot at the corner of :  
Malmedy Rd. & Gigling Rd.,  
Seaside, CA 93955  
GPS: [36.644520, -121.803077](#)



