

## **FORT ORD REUSE AUTHORITY / ESCA REMEDIATION PROGRAM**

### **VEHICLE ACCESS PERMIT PROCEDURE AND REQUIREMENTS**

The Fort Ord Reuse Authority (FORA) uses a Vehicle Access Permit (VAP) as one of its basic tools to control access to the property it owns (see the attached example VAP form). The VAP has evolved since 2009 when FORA received ownership of the ESCA properties for the purpose of performing Munitions and Explosive of Concern (MEC) remediation. The VAP system was developed in coordination with the County of Monterey, U.S. Army (Army) and the Bureau of Land Management (BLM).

The VAP is used to control motor vehicle access on FORA-owned roads that are part of the ESCA properties to minimize motorized traffic impacts to endangered and/or protected species and a variety of recreational users such as cyclists, hikers and equestrians that use the roads to access corridors to reach BLM property.

VAPs are issued to individuals or groups needing to drive a motor vehicle on ESCA property roads. A VAP will not be issued to individuals or groups who have violated signage, deed restrictions, habitat concerns, Right of Entry (ROE) conditions or VAP conditions.

FORA reserves the right to refuse to issue or rescind a VAP for any reason. A VAP is not required for ESCA contractors. Pacific Gas & Electric Co. (PG&E), Army and BLM have the right to use the ESCA roads to access their property. FORA honors their right to utilize ESCA roads to access their property and does not require PG&E, Army or BLM staff, contractors or event participants to receive a VAP prior to use of the ESCA-owned roads.

#### **The basic elements of a VAP are:**

- Hold harmless agreement; and
- Rules designed to control motor vehicle traffic impacts.

#### **SPECIFIC VAP REQUIREMENTS**

The basic VAP is modified as required to provide for two types of different access needs: Standard VAP and Master VAP. More specifics on the modifications for the specific VAP types are:

##### **Standard VAP:**

Conditions are standard and are set forth in the VAP

### **Master VAP:**

A Master VAP is issued to an entity holding an event and who is required to issue a subordinate VAP to each event attendee that is using their personal motor vehicle on FORA-owned roads.

Example conditions:

- Master VAP holder may be required to have a valid ROE.
- Master VAP holder must issue a subordinate VAP for each event participant's motor vehicle that will be on FORA-owned roads.
- The Subordinate VAP must contain the FORA hold harmless information that is contained in the Master VAP.

### **VAP APPLICATION PROCEDURE**

An applicant must request a VAP for the FORA-owned property from the FORA Real Property and Facilities Manager. The applicant will complete a VAP by providing basic information about their vehicle. The Real Property and Facilities Manager will issue the appropriate VAP if the request meets the basic requirements.

The VAP will be issued to the requesting organization for the time frame defined in the VAP. The organization will coordinate with the neighboring property owners (i.e. BLM, California State University Monterey Bay [CSUMB], Army) and are reminded that the VAP is not valid on the neighboring property. Oftentimes, a Master VAP is issued in combination with a ROE if the event requires access to the ESCA property roadways.