



# FORT ORD REUSE AUTHORITY

## REGULAR MEETING

### FORT ORD REUSE AUTHORITY (FORA) EXECUTIVE COMMITTEE

Wednesday, February 1, 2017 at 3:30 p.m.

920 2<sup>nd</sup> Avenue, Suite A, Marina CA 93933 (Executive Officer's Conference Room)

## AGENDA

**1. CALL TO ORDER/ESTABLISHMENT OF QUORUM**

**2. PLEDGE OF ALLEGIANCE**

**3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE**

**4. PUBLIC COMMENT PERIOD**

*Members of the public wishing to address the Committee on matters within its jurisdiction, but not on this agenda, may do so for up to 3 minutes and will not receive Committee action. Whenever possible, written correspondence should be submitted to the Committee in advance of the meeting, to provide adequate time for its consideration.*

**5. APPROVAL OF MEETING MINUTES**

**ACTION**

- a. January 4, 2017 Minutes

**6. FEBRUARY 10, 2017 BOARD MEETING AGENDA REVIEW**

**INFORMATION/ACTION**

**7. BUSINESS ITEMS**

**INFORMATION/ACTION**

*Business items are for Committee discussion, debate, direction to staff, and/or action. Comments from the public are not to exceed 3 minutes or as otherwise determined by the Chair.*

- a. Travel Authorization Request
- b. Purchase Authorization Request
- c. Monthly Executive Officer Expenditures (under \$100) - NONE

**8. ITEMS FROM MEMBERS**

**INFORMATION**

*Receive communication from Committee members as it pertains to future agenda items.*

**9. ADJOURNMENT**

**SPECIAL MEETING: THURSDAY, FEBRUARY 9, 2017**

Persons seeking disability related accommodations please contact the Deputy Clerk at (831) 883-3672 48 hrs. prior to the meeting. Agenda materials are available on the FORA website at [www.fora.org](http://www.fora.org).



**FORT ORD REUSE AUTHORITY**  
**EXECUTIVE COMMITTEE REGULAR MEETING MINUTES**  
**3:30 p.m., Wednesday, January 4, 2017 | Executive Officer's Conference Room**  
920 2<sup>nd</sup> Avenue, Suite A, Marina CA 93933

**1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Chair O'Connell called the meeting to order at 3:30 p.m. The Pledge of Allegiance was led by Mayor Jerry Edelen.

The following members were present:

AR = After Roll Call

Mayor Pro Tem Frank O'Connell (City of Marina)

Mayor Jerry Edelen (City of Del Rey Oaks)

Mayor Joe Gunter (City of Salinas)

Supervisor Jane Parker (Monterey County)

Andre Lewis (CSUMB)

Chair O'Connell participated via teleconference from 799 W. Birch Court, Louisville, Colorado. Mayor Jerry Edelen presided over the meeting as Vice-Chair.

**2. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE**

Executive Officer, Michael Houlemard suggested a resolution for Congressman Sam Farr for his 20+ years of service on the FORA Board. The Executive Committee agreed to add the item to the January 13, 2017 Board agenda.

There were no verbal comments from the public.

**3. PUBLIC COMMENT PERIOD**

*Members of the public wishing to address the Administrative Committee on matters within its jurisdiction, but not on this agenda, may do so for up to 3 minutes.*

Mr. Bob Shaffer wished everyone a Happy New Year.

**4. APPROVAL OF MEETING MINUTES**

**ACTION**

a. November 30, 2016 Regular Meeting Minutes

*MOTION: On motion by Committee member Gunter and second by Committee member O'Connell and carried by the following vote, the Executive Committee approved the regular meeting minutes of November 30, 2016.*

**MOTION PASSED UNANIMOUSLY**

**5. JANUARY 13, 2017 BOARD MEETING AGENDA REVIEW**

a. Closed Session

Mr. Houlemard led the review of the Board meeting agenda. Per Authority Counsel, the closed sessions items should be removed from the agenda and item 2b – “Conference with Legal Counsel – Pending Litigation, Gov. Code 54956.9: Successor Agency to Redevelopment Agency of the County of Monterey v. Michael Cohen, in his official capacity as Director of the State of California Department of Finance (DOF), etc. County of Sacramento Superior Court Case No.: 34-2016-80002403” would be communicated to the Board in writing in advance of the meeting as requested/suggested by the Committee.

An item was also proposed to be added to the Board meeting consent agenda as item 7j – Amendment to FORA Office Lease and items for Building Removal Update and 2017 Board Officers Election would be moved from the consent agenda to business items.

There were no verbal comments from the public.

**6. BUSINESS ITEMS**

a. Approval for Executive Officer Travel

Mr. Houlemard reviewed the planned and pending travel plans necessary to facilitate the 2017 work plan. The work plan includes but is not limited to legislative activities (including extension of FORA) in Sacramento, negotiations in Washington, DC with the US Army on the Environmental Services Cooperative Agreement (ESCA) contract, and travel to the American Planning Association (APA) Annual Conference in New York in which FORA is expected to receive an award. Mr. Houlemard requested to return to the Executive Committee regarding the work plan. It was requested that travel for the Executive Officer be approved.

It was suggested to have a facilitator for a strategic planning workshop for the Board. The workshop would assist with discussion about the transition and other major work plan items.

There were no verbal comments from the public.

*MOTION: On motion by Committee member Parker and second by Committee member Gunter and carried by the following vote, the Executive Committee moved to approve the travel for the Executive Officer for January and February 2017.*

**MOTION PASSED UNANIMOUSLY**

b. Nominating Committee Report

Chair O'Connell reported that the Nominating Committee recommended Mayor Ralph Rubio for Chair, Supervisor Jane Parker for Vice-Chair and Council member Frank O'Connell for immediate past Chair. It was also recommended that the Executive Committee remains unchanged.

c. 2017 Executive Committee Meeting Schedule

The 2017 meeting schedule for the Executive Committee was provided.

**7. ITEMS FROM MEMBERS**

There were no items received from Committee members

**8. ADJOURNMENT** at 3:52 p.m.

# **FORT ORD REUSE AUTHORITY EXECUTIVE COMMITTEE REPORT**

## **BUSINESS ITEMS**

<b>Subject:</b>	Travel Authorization Request	
<b>Meeting Date:</b>	February 1, 2017	<b>INFORMATION/ACTION</b>
<b>Agenda Number:</b>	7a	

### **RECOMMENDATION:**

- i. Receive update on recent travel activities.
- ii. Approve upcoming travels for month of June.

### **BACKGROUND/DISCUSSION:**

Executive Officer Michael Houlemard regularly submits reports to the Executive Committee providing details of his travel requests. The Executive Committee approves Executive Officer, Authority Counsel and Board member travel requests. The Executive Officer provides an informational travel report to the Board, as required by the FORA travel policy.

### **UPCOMING TRAVEL:**

Dates: February 7, 2017

Location: Sacramento

Purpose: ESCA Leadership Meeting & Joint ESCA Leadership Meeting

Approval for: Michael A. Houlemard, Jr.

Dates: February 12, 2017 – February 15, 2017

Location: Washington D.C.

Purpose: Discussion with U.S. Army BARCO regarding the Grant Amendment for ESCA

Approval for: Michael A. Houlemard, Jr., Mayor Ralph Rubio

Dates: May 6-9, 2017

Location: New York City

Purpose: American Planning Association/National Planning Conference

Approval for: Michael A. Houlemard Jr.

Dates: June 19-21, 2017

Location: Washington D.C.

Purpose: Association of Defense Communities 2017 Annual Summit

Approval for: Michael Houlemard Jr., two (2) FORA Board members

**- START -**

**DRAFT  
BOARD PACKET**



# FORT ORD REUSE AUTHORITY

## REGULAR MEETING FORT ORD REUSE AUTHORITY (FORA) BOARD OF DIRECTORS

Friday, February 10, 2017 at 2:00 p.m.  
910 2<sup>nd</sup> Avenue, Marina, CA 93933 (Carpenters Union Hall)

### AGENDA

**ALL ARE ENCOURAGED TO SUBMIT QUESTIONS/CONCERNS BY NOON FEBRUARY 9, 2017.**

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE** *(If able, please stand)*
3. **CLOSED SESSION**
  - a. Conference with Legal Counsel – Gov. Code 54956.9(a): Keep Fort Ord Wild v. Fort Ord Reuse Authority, Case No.:M114961
4. **ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION**
5. **ROLL CALL**

*FORA is governed by 13 voting members as follows: (a) One member appointed by the City of Carmel; (b) One member appointed by the City of Del Rey Oaks; (c) Two members appointed by the City of Marina; (d) One member appointed by Sand City; (e) One member appointed by the City of Monterey; (f) One member appointed by the City of Pacific Grove; (g) One member appointed by the City of Salinas; (h) Two members appointed by the City of Seaside; and (i) Three members appointed by Monterey County. The Board includes 12 ex-officio non-voting members.*

6. **ACKNOWLEDGEMENTS, ANNOUNCEMENTS, AND CORRESPONDENCE**

7. **CONSENT AGENDA**

**INFORMATION/ACTION**

*CONSENT AGENDA consists of routine items accompanied by staff recommendation. Background information has been provided to the FORA Board on all matters listed under the Consent Agenda. The Consent Agenda items are normally approved by one motion unless a Board member or the public request discussion or a separate vote. Prior to a motion being made, any member of the public or the Board may ask a question or make comment about an agenda item and staff will provide a response. If discussion or a lengthy explanation is required, that item will be removed from the Consent Agenda and be considered separately at the end of the Consent Agenda.*

- a. Approve January 13, 2017 Board Meeting Minutes
- b. Administrative Committee
- c. Veterans Issues Advisory Committee
- d. Habitat Conservation Plan Update
- e. Prevailing Wage Update
- f. 2017 Chair Committee Appointments
- g. Public Correspondence to the Board
- h. Approve Industrial Hygienist Contract – Stockade in Marina

8. **BUSINESS ITEMS**

**ACTION**

*Business items are for Board discussion, debate, direction to staff, and/or action. Comments from the public are not to exceed 3 minutes or as otherwise determined by the Chair.*

- a. Approve General Engineering Services Contract

9. **PUBLIC COMMENT PERIOD**

**INFORMATION**

*Members of the public wishing to address the Board on matters within its jurisdiction, but not on this agenda, may do so for up to 3 minutes and will not receive Board action. Whenever possible, written correspondence should be submitted to the Board in advance of the meeting, to provide adequate time for its consideration.*

10. **ITEMS FROM MEMBERS**

**INFORMATION**

*Receive communication from Board members as it pertains to future agenda items.*

11. **ADJOURNMENT**

**NEXT REGULAR BOARD MEETING: MARCH 10, 2017**

# **Placeholder for Item 7a**

**January 13, 2017 Draft Board Meeting Minutes**

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**This item will be included in the final Board packet.**



<b>FORT ORD REUSE AUTHORITY BOARD REPORT</b>	
<b>CONSENT AGENDA</b>	
<b>Subject:</b>	Administrative Committee
<b>Meeting Date:</b>	February 10, 2017
<b>Agenda Number:</b>	7b
<b>INFORMATION</b>	

**RECOMMENDATION:**

Receive a report from the Administrative Committee.

**BACKGROUND/DISCUSSION:**

The Administrative Committee met on February 1, 2017. The minutes approved at this meeting are attached (**Attachment A**).

**FISCAL IMPACT:**

Reviewed by the FORA Controller \_\_\_\_\_  
 Staff time for the Administrative Committee is included in the approved annual budget.

**COORDINATION:**

Administrative Committee

Prepared by \_\_\_\_\_ Approved by \_\_\_\_\_  
 Dominique Jones Michael A. Houlemard, Jr.



**FORT ORD REUSE AUTHORITY**  
**ADMINISTRATIVE COMMITTEE REGULAR MEETING MINUTES**  
**8:30 a.m., Wednesday, January 18, 2017 | FORA Conference Room**  
920 2<sup>nd</sup> Avenue, Suite A, Marina, CA 93933

**1. CALL TO ORDER**

Executive Officer, Michael Houlemard called the meeting to order at 8:32 a.m.

The following members were present:

AR = After Roll Call; \* = voting member

Layne Long\* (City of Marina)

Craig Malin\* (City of Seaside)

Elizabeth Caraker\* (City of Monterey)

Melanie Beretti\* (Monterey County)

Kathleen Ventimiglia (CSUMB)

Steve Matarazzo (UCMBEST)

Lisa Rheinheimer (MST)

Mike Zeller (TAMC)

**2. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Lisa Rheinheimer.

**3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE**

Co-Chair, Craig Malin asked the Committee and public for any acknowledgements, announcements and correspondence. Kristie Reimer reported a community meeting was held on Tuesday, January 17, 2017 at the Marina Library. The topic of the meeting was water availability specifically on the former Fort Ord. Committee member Long also informed the Committee and public about the Special Districts Association of Monterey County meeting that was also held on January 17, 2017 regarding water supply in the Monterey Peninsula.

**4. PUBLIC COMMENT PERIOD**

*Members of the public wishing to address the Administrative Committee on matters within its jurisdiction, but not on this agenda, may do so for up to 3 minutes.*

There were no verbal comments received from the public.

**5. APPROVAL OF MEETING MINUTES**

**ACTION**

a. December 14, 2016 Regular Meeting Minutes

b. January 4, 2017 Regular Meeting Minutes

***MOTION:** On motion by Committee member Beretti and second by Committee member Long and carried by the following vote, the Administrative Committee*

*moved to approve the regular meeting minutes for the December 14, 2016 and January 4, 2017.*

**MOTION PASSED UNANIMOUSLY**

**6. JANUARY 13, 2017 FORA BOARD MEETING FOLLOW-UP REVIEW**

Mr. Houlemard provided an overview of the action taken at the January 13, 2017 Board meeting, specifically bringing attention to item 6a – 2017 Board Officers Elections. Mr. Houlemard described the nomination and voting process that took place and encouraged those that were unable to attend to review the video on FORA's website.

There were no verbal comments from the public.

**7. BUSINESS ITEMS**

**INFORMATION**

- a. Capital Improvement Program (CIP)
  - i. Development Forecasts Requests
  - ii. Caretaker Costs Reimbursement Policy
  - iii. FY 2017-2018 CIP Schedule

Jonathan Brinkmann, Principal Planner, reviewed the Capital Improvement Program items. The jurisdictions were reminded to submit their development forecasts by the January 20, 2017 deadline. The Caretaker Costs deadline was also announced as a reminder to jurisdictions whom have not submitted their reimbursements requests. Mr. Brinkmann also reviewed the FY 2017-2018 CIP schedule.

Public comment was received on the items and staff answered questions regarding how the budget was set.

- b. Transportation Agency of Monterey County (TAMC)/FORA Fee Reallocation Study

Mr. Brinkmann reviewed the study provided by Kimley-Horn & Associates and compiled in coordination with TAMC. Staff took notes on various suggestions from the Committee and the public in an effort to improve the study presentation. Committee members agreed to continue the review and submit any questions or concerns directly to FORA staff. TAMC and FORA staff will work with the consultants to provide an improved draft for review. The item was requested to return to the Administrative Committee on February 1, 2017.

**8. ITEMS FROM MEMBERS**

There were no items from Committee members.

**9. ADJOURNMENT at 9:20 a.m.**

<b>FORT ORD REUSE AUTHORITY BOARD REPORT</b>	
<b>CONSENT AGENDA</b>	
<b>Subject:</b>	Veterans Issues Advisory Committee
<b>Meeting Date:</b>	February 10, 2017
<b>Agenda Number:</b>	7c
<b>INFORMATION</b>	

**RECOMMENDATION:**

Receive an update from the Veterans Issues Advisory Committee (VIAC).

**BACKGROUND/DISCUSSION:**

The Veterans Issues Advisory Committee met on January 26, 2017. The minutes approved at this meeting are attached (**Attachment A**).

**FISCAL IMPACT:**

Reviewed by FORA Controller \_\_\_\_\_

Staff time for this item is included in the approved annual budget.

**COORDINATION:**

VIAC

Prepared by \_\_\_\_\_  
 Dominique Jones

Approved by \_\_\_\_\_  
 Michael A. Houlemard, Jr.



**FORT ORD REUSE AUTHORITY  
VETERANS ISSUES ADVISORY COMMITTEE (VIAC) MEETING MINUTES  
3:00 P.M. Thursday, December 14, 2016 | FORA Conference Room  
920 2<sup>nd</sup> Avenue, Suite A., Marina, CA 93933**

**1. CALL TO ORDER**

Chair, Mayor Jerry Edelen called the meeting to order at 3:00 p.m.

**Committee Members:**

James Bogan, Disabled American Vets

Colonel Lawrence Brown, Presidio of Monterey

Mayor Jerry Edelen, City of Del Rey Oaks (Chair)

Richard Garza, Central Coast Veterans Cemetery Foundation (CCVC Foundation)

Edith Johnsen, Veterans Families

Jack Stewart, Fort Ord Veterans Cemetery Citizens Advisory Committee

Sid Williams, Monterey County Military & Veterans Advisory Commission (VAC)

**2. PLEDGE OF ALLEGIANCE** led by Robert Norris.

**3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE**

Command Sergeant Major (CSM) Roberto O. Marshall, Garrison (CSM), was introduced as a new member of the VIAC and was acknowledged for attendance to his first meeting.

**4. PUBLIC COMMENT PERIOD**

There were no comments received from the public.

**5. APPROVAL OF MEETING MINUTES**

a. September 22, 2016

b. October 27, 2016

***MOTION:** On motion by Committee member Stewart and second by Committee member Bogan and carried by the following vote, the VIAC moved to approve the September 22, 2016 and October 27, 2016 meeting minutes.*

*Abstain: Daria Maher*

**MOTION PASSED UNANIMOUSLY**

## 6. BUSINESS ITEMS

### a. California Central Coast Veterans Cemetery (CCCVC) Status Report

- i. Cemetery Administrator's Status Report
- ii. Cemetery Advisory Committee (CAC) Working Meeting Agenda
- iii. Endowment Parcel MOU
- iv. Opening Ceremony
- v. Military and Veterans Affairs Pre-Enrollment Report

Daria Maher, CCCVC Administrator, informed the Committee that 1,293 applications were approved and 123 cremains have been interred and; 20 engraved niche covers are now displayed. The report regarding phase 2 has been delayed as CCCVC is still awaiting information on the pre-application from the Veteran's Affairs office. Ms. Maher also announced a wreath laying ceremony that will be held on Friday, December 16, 2016 at 9am.

The Committee also discussed the need for signs to clearly identify the route to the Cemetery location. Ms. Maher confirmed that the CCCVC is working with Google to have the location identified for visitors using navigation systems. The CalVet website has maps and the CCCVC is working on obtaining their own website.

### b. Fundraising Status

- i. CCVCF Status Report

Richard Garza informed the Committee that the current focus is on a pledge motorcycle trip by the American Legion Riders that will be held in late summer, in which the riders will travel from the CCCVC to Maine and back.

Jack Stewart requested to revisit item 6aiii – CCCVC Status Report; Endowment Parcel MOU. Mr. Norris provided information regarding how FORA staff is engaged with staff Melanie Beretti at Monterey County to set up the paperwork to clarify the MOU and address the perceptions surrounding the endowment parcel MOU. Mr. Stewart expressed concerns about the sale of the endowment parcel; Mr. Norris provided further information about the work the CAC would be doing to address any conflicts and their efforts to collaborate with the State of California and other agencies.

Mr. Stewart also announced that the United Veteran's Council donated \$25,000 to the foundation for the Veteran's Cemetery.

### c. VA/DoD Veterans Clinic Status Report

- i. Historic Flag Pole Variance Update
- ii. Operational Schedule

James Bogan advised the Committee of the positive progression for the VA/DoD Clinic status. Col. Lawrence Brown provided details about how the two federal agencies are working together and resolving the challenges that arise.

### d. Veterans Transition Center Housing Construction

The Committee discussed the status of the housing construction in Mr. Fagan's absence,

and the possibility the Assistant Director position had been filled. Mr. Norris also informed the Committee, the City is withholding its approval until a signed letter for the water commitment has been provided and that the Health and Human Services Department had waived their requirements but still pending formal transmission.

**e. Historical Preservation Project**

Mr. Norris reported on direction received at the previous VIAC meeting about drafting a letter and submitting to the Community Foundation. The goal is to gain support to assist in establishing a Board of Directors for the Historical Preservation group in order to organize fundraising efforts.

Mr. Stewart confirmed that the 501c(3) status has been granted.

**7. ITEMS FROM MEMBERS**

Chair Edelen wished the Committee, staff & the public a Merry Christmas!

**8. ADJOURNMENT** at 3:21 p.m.

**NEXT SCHEDULED MEETING: January 26, 2017**

# **Placeholder for Item 7d**

## **Habitat Conservation Plan Update**

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**This report will be included in the final Board packet.**



# FORT ORD REUSE AUTHORITY BOARD REPORT

## CONSENT AGENDA

<b>Subject:</b>	Prevailing Wage Status Report	
<b>Meeting Date:</b>	February 9, 2017	<b>INFORMATION/ACTION</b>
<b>Agenda Number:</b>	7e	

### **RECOMMENDATION(S):**

Accept Prevailing Wage Status Report

### **BACKGROUND:**

Since early 2015, the FORA Board has been wrestling with the application and enforcement of the Master Resolution prevailing wage requirements. Over the past year, the Board has heard complaints from individual workers, labor unions, and contractors about the program. In pursuit of clarity for all stakeholders, FORA met with the Department of Industrial Relations (DIR) to seek interpretation of SB854 and other recent changes in California Labor Laws as it may pertain to FORA. In order to assist the jurisdictions, the FORA Board elected to enhance its prevailing wage program by hiring a Prevailing Wage Coordinator.

The focus of the new position is to provide support and assistance to the jurisdictions. In this regard, the Prevailing Wage Coordinator began work on May 16, 2016. Since that time, she has worked to meet with the jurisdictions to obtain information about how best to provide support and craft a program to monitor and assist in meeting prevailing wage requirements on Fort Ord. As a part of the background and outreach, she has also made contact with labor representatives, representatives from the development community and labor compliance monitors. (Some of the issues articulated include lack of clarity in applying and complying with the prevailing wage rules, lack of residential prevailing rates for many of the trades, lack of access to certified payroll records, lack of staff to handle complaints, abuse of the workers (underpayment of wages, misclassification of workers, lack of timely access to records, payment of training fees for apprentices and the changing regulatory environment.

Since the Department of Industrial Relation's letter to Jane Haines of March 16, 2016, the DIR has begun to review information and prior decisions about the public works status of projects being built on Fort Ord. With this new interpretation by DIR that Fort Ord projects are considered a public work regulated by the state, a whole new set of obligations will kick in regarding obligations of jurisdictions (awarding agencies), developers, contractors, and subcontractors. It is anticipated that development and utilization of a uniform set of practices to gather data and monitor prevailing wage issues would be beneficial to implementing the original goals of the Base Reuse Plan and its Master Resolution.

Also, a series of webinars, FAQ pages, and/or trainings would be offered to implement an educational outreach on state prevailing wage requirements and the nuances presented by Fort Ord Reuse projects. As a final part of the program, statistical data and reports would be generated and provided to the Board (and jurisdictions) at quarterly intervals to provide information the total number of workers working on Fort Ord and jurisdictions, the number of local workers, the resolution or flagging the number of complaints resolved through the monitors and possibly, forecasting the need/demand for specialized local labor in future years as development continues.

**DISCUSSION:**

State regulators presented a training on November 1, 2016. Almost 50 people attended – a mix of union representatives, local contractor and representatives of the development community. The presentation was videotaped and FORA has posted the video of this presentation on its web page. From October 1, 2016-December 31, 2016, a range of hours of over 5,000 hours and over 127 workers. Approximately, 30% of the hours were performed by workers within the tri-county area: (Santa Cruz, Monterey and San Benito County). Additionally, CSUMB reports that approximately 21024 man hours were reported on CSU projects during that time period. Two jurisdictions have registered to utilize the compliance software. To encourage usage of the product for Fort Ord purposes, we have broadened the scope to allow jurisdictions to utilize the software for all of their projects.

FORA has received inquiries about where to obtain certain prevailing wage information. In accordance with the protocol, FORA has passed certain inquiries on to the underlying jurisdiction and/or awarding body.

Finally, the Prevailing Wage Coordinator is providing information to FORA staff regarding bid requirements and other updated requirements of SB854 regarding FORA's upcoming public works projects.

**FISCAL IMPACT:**

Reviewed by FORA Controller \_\_\_\_\_

Staff time for this item is included in the approved annual budget.

Prepared by \_\_\_\_\_  
Sheri Damon

Approved by \_\_\_\_\_  
Michael A. Houlemard, Jr.



# FORT ORD REUSE AUTHORITY

920 2<sup>nd</sup> Avenue, Suite A, Marina, CA 93933

Phone: (831) 883-3672 | Fax: (831) 883-3675 | [www.fora.org](http://www.fora.org)

## MEMORANDUM

**TO:** Chair Rubio  
**FROM:** Dominique L. Jones, Deputy Clerk  
**RE:** Item 7f: 2017 Committee Appointments  
**DATE:** February 10, 2017

### **FORA STANDING COMMITTEES**

Annually at the February Board meeting, the Fort Ord Reuse Authority (FORA) Chair recommends appointments to FORA's Finance and Legislative Committees. The Board may also make any changes to Ad-Hoc advisory committee membership. Appointees serve for a term of one (1) year and are chosen from ex-officio, voting, or alternate Board members.

#### *Current membership:*

##### **Finance Committee:**

Councilmember Morton, City of Marina (Chair)  
Mayor Pro-Tem Oglesby, City of Seaside  
Nick Chiulos, County of Monterey  
Andre Lewis, CSUMB  
Councilmember Lucius, City of Pacific Grove

##### **Legislative Committee:**

Supervisor Potter, Monterey County (Chair)  
Chair/Mayor Pro-Tem O'Connell, City of Marina  
Mayor Rubio, City of Seaside  
Mayor Edelen, City of Del Rey Oaks  
Mayor Pendergrass, City of Sand City

#### *Proposed membership:*

##### **Finance Committee:**

Councilmember Morton, City of Marina (Chair)  
Mayor Joe Gunter, City of Salinas  
Mayor Ralph Rubio, City of Salinas  
Councilmember Alan Haffa, City of Monterey  
Andre Lewis, CSUMB  
Nick Chiulos, County of Monterey

##### **Legislative Committee:**

Supervisor Phillips, Monterey County  
Council member O'Connell, City of Marina  
Mayor Rubio, City of Seaside  
Mayor Edelen, City of Del Rey Oaks  
Mayor Pendergrass, City of Sand City

### **FORA AD-HOC ADVISORY COMMITTEES**

The Chair is also responsible for creation and appointment to all *ad-hoc* advisory committees. These appointments do not require Board confirmation and are not term-limited, as *ad-hoc* committees are, by definition, convened for a limited term/purpose. Extensions to the Veterans Issues Advisory Committee (VIAC) and Water/Wastewater Oversight Committee (WWOC) are needed as they expire this month (see attached committee charges).

#### *Current membership:*

##### **Veterans Issues Advisory Committee (VIAC):**

Mayor Edelen, City of Del Rey Oaks (Chair)  
Mayor Gunter, City of Salinas  
Mayor Pro-Tem Oglesby, City of Seaside  
Command Sgt. Major Wynn, U.S. Army  
James Bogan, United Veterans Council  
Sid Williams, Mont. County Military & VA Commission  
Wes Morrill, Mont. County Office of Military & Vets Affairs

#### *Proposed membership:*

##### **Veterans Issues Advisory Committee (VIAC):**

Mayor Edelen, City of Del Rey Oaks (Chair)  
Mayor Gunter, City of Salinas  
Ian Oglesby, US Army Veteran  
Command Sgt. Major Marshall, U.S. Army  
Mary Estrada, United Veterans Council  
Sid Williams, Mont. County Military & VA Commission  
Wes Morrill, Mont. County Office of Military & Vets Affairs

Edith Johnsen, Veterans Families/Fund Raising  
Greg Nakanishi, CCVC Foundation  
Jack Stewart, Fort Ord VCCAC

Edith Johnsen, Veterans Families/Fund Raising  
Richard Garza, CCVC Foundation  
Jack Stewart, Fort Ord VCCAC  
James Bogan, Disabled American Veterans

**Water / Wastewater Oversight Committee (WWOC)**

Daniel Dawson, Dennis Allion, City of Del Rey Oaks  
Elizabeth Caraker, Steve Wittry, City of Monterey  
Rick Reidl, Tim O'Halloran, City of Seaside  
Melanie Beretti, Nick Nichols, County of Monterey  
Layne Long, City of Marina  
Graham Bice, Steve Matarazzo, UCSC-MBEST  
Chris Placco, Mike Lerch, CSUMB

**Water / Wastewater Oversight Committee (WWOC)**

Dennis Allion, City of Del Rey Oaks  
Elizabeth Caraker, Steve Wittry, City of Monterey  
Rick Reidl, Scott Ottmar, City of Seaside  
Melanie Beretti, Nick Nichols, County of Monterey  
Layne Long, Brian McMinn, City of Marina  
Steve Matarazzo, UCSC-MBEST  
Mike Lerch, CSUMB

**Transition Task Force (TTF)**

Andre Lewis, CSUMB  
Alan Haffa, City of Monterey  
Gail Morton, City of Marina  
Jerry Edelen, City of Del Rey Oaks

**Transition Task Force (TTF)**

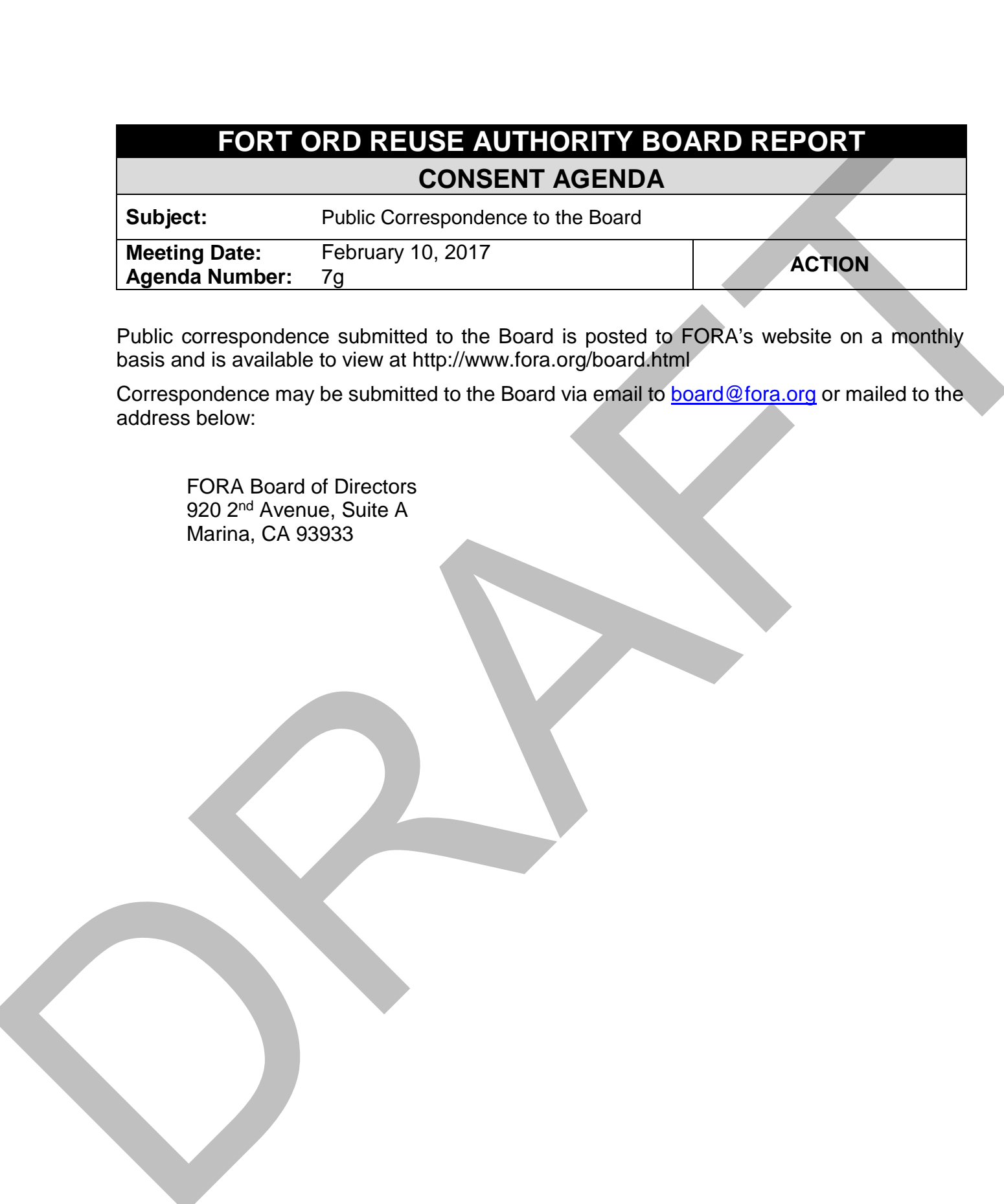
Andre Lewis, CSUMB  
Alan Haffa, City of Monterey  
Gail Morton, City of Marina  
Jerry Edelen, City of Del Rey Oaks  
County of Monterey Representative

<b>FORT ORD REUSE AUTHORITY BOARD REPORT</b>	
<b>CONSENT AGENDA</b>	
<b>Subject:</b>	Public Correspondence to the Board
<b>Meeting Date:</b>	February 10, 2017
<b>Agenda Number:</b>	7g
	<b>ACTION</b>

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Correspondence may be submitted to the Board via email to [board@fora.org](mailto:board@fora.org) or mailed to the address below:

FORA Board of Directors  
 920 2<sup>nd</sup> Avenue, Suite A  
 Marina, CA 93933



# FORT ORD REUSE AUTHORITY BOARD REPORT

## CONSENT ITEMS

<b>Subject:</b>	Approve Industrial Hygienist Contract – Stockade in Marina	
<b>Meeting Date:</b>	February 10, 2017	<b>ACTION</b>
<b>Agenda Number:</b>	7h	

### **RECOMMENDATION(S):**

Authorize the Executive Officer to execute a contract for the Marina Stockade Industrial Hygienist (IH) Professional Services with Vista Environmental not to exceed \$48,000 (**Attachment A**).

### **BACKGROUND/DISCUSSION:**

The City of Marina (Marina) currently owns and leases the Stockade property. Early in 2016, FORA and Marina staff began Stockade removal discussions. FORA staff prepared an open solicitation for professional Industrial Hygienist services to sample, test, characterize hazardous materials and monitor removal at the Stockade. In coordination with Marina, FORA staff evaluated five responsive proposals and interviewed the top three respondents. Vista Environmental scored the highest of the three and was selected to negotiate a contract.

The consultant's scope includes a background study, sample and testing of hazardous materials, and development of a hazardous materials plan. The contract includes options for Air Monitoring and On-Call Services as needed during the abatement and demolition phases of the Building Removal Program.

Staff recommends that the Board approve the contract for the Marina Stockade Industrial Hygienist Professional Services with Vista Environmental not to exceed \$48,000.

### **FISCAL IMPACT:**

Reviewed by FORA Controller \_\_\_\_\_

Funding for these building removal efforts is included in the approved FY 15-16 Capital Improvement Program and FY 15-16 FORA Budget.

### **COORDINATION:**

Administrative Committee, City of Seaside, City of Marina

Prepared by \_\_\_\_\_ Reviewed by \_\_\_\_\_  
Peter Said Stan Cook

Approved by \_\_\_\_\_  
Michael A. Houlemard, Jr.

# **Placeholder for Attachment A to Item 7h**

**Approve Industrial Hygienist Contract –  
Stockade in Marina**

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**This attachment will be included in the final Board packet.**

# **Placeholder for Item 8a**

**Approve General Engineering Services Contract**

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**This report will be included in the final Board packet.**



**- END -**

**DRAFT  
BOARD PACKET**