



**FORT ORD REUSE AUTHORITY**  
**EXECUTIVE COMMITTEE REGULAR MEETING MINUTES**  
**3:30 p.m., Wednesday, May 3, 2017 | Executive Officer's Conference Room**  
920 2<sup>nd</sup> Avenue, Suite A, Marina CA 93933

**1. CALL TO ORDER/ESTABLISHMENT OF QUORUM**

The meeting was called to order at 3:30 p.m.

The following members were present:

AR = After Roll Call

Mayor Ralph Rubio (City of Seaside)  
Supervisor Jane Parker (Monterey County)  
Councilmember Frank O'Connell (City of Marina)  
Mayor Jerry Edelen (City of Del Rey Oaks)  
Mayor Joe Gunter (City of Salinas)  
Dr. Eduardo Ochoa (CSUMB)

**2. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Mayor Jerry Edelen.

**3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE**

There were no acknowledgements, announcements or correspondence presented from staff, committee or the public.

**4. PUBLIC COMMENT PERIOD**

*Members of the public wishing to address the Administrative Committee on matters within its jurisdiction, but not on this agenda, may do so for up to 3 minutes.*

There were no verbal comments received from the public.

**5. APPROVAL OF MEETING MINUTES**

**ACTION**

a. March 29, 2017 Regular Meeting Minutes

*MOTION: On motion by Committee member Gunter and second by Committee member Edelen and carried by the following vote, the Executive Committee approved the regular meeting minutes of March 29, 2017.*

**MOTION PASSED UNANIMOUSLY**

**6. May 12, 2017 BOARD MEETING DRAFT AGENDA REVIEW**

Executive Officer, Michael Houlemard, reviewed the items proposed to appear on the Board meeting agenda. Additional closed session items were proposed to be added to the agenda which included the Executive Officer evaluation. The consent agenda items were also reviewed

and it was noted that the Groundwater Sustainability Agency (GSA) Report should be moved to the business items portion of the agenda.

The Committee discussed the arrangement of the agenda and received comments from the public. Staff responded to comments and questions regarding the item.

*MOTION: On motion by Committee member Edelen and second by Committee member Parker and carried by the following vote, the Executive Committee moved to add item 3c – Executive Officer Evaluation to closed session items, place the GSA item to the Business items as item 8f.*

**MOTION PASSED UNANIMOUSLY**

**7. BUSINESS ITEMS**

- a. FY 2017/18 FORA Annual Budget – Staff/Benefit Adjustment
  - i. Review Budget/Receive Finance Committee Recommendation
  - ii. Provide Board Recommendation – Salaries and Benefits
  - iii. Review Investment Policy

Mr. Houlemard reviewed the budget items scheduled for the Executive Committee's review, providing background and action taken by the Finance Committee. The Committee discussed the details of the budget and the recommendation. Staff responded to comments and questions regarding the item.

*MOTION: On motion by Committee member Gunter and second by Committee member Edelen and carried by the following vote, the Executive Committee moved to recommend the FY 2017/18 FORA Annual Budget to the Board.*

*Ayes: Rubio, Edelen, Gunter  
Noes: O'Connell, Parker*

**MOTION PASSED**

- b. Executive Officer Travel Report

Mr. Houlemard reviewed the travel report and informed the Committee of the invitation received for the Executive Officer to participate in a discussion session with the Department of Defense – Office of Economic Adjustment (OEA) regarding Base Realignment and Closure. The travel arrangements and accommodations will be funded by OEA.

**8. ITEMS FROM MEMBERS**

Mr. Houlemard advised the Committee of an article written in the Monterey County Herald Newspaper about the FORA's receipt of an American Planning Association award.

- 9. ADJOURNMENT** at 4:14 p.m.