



APPROVED

FORT ORD REUSE AUTHORITY
ADMINISTRATIVE COMMITTEE REGULAR MEETING MINUTES
8:30 a.m., Wednesday, September 19, 2018 | FORA Conference Room
920nd Avenue, Suite A, Marina, CA 93933

1. CALL TO ORDER

Co-Chair City of Seaside City Manager Craig Malin called the meeting to order at 8:30 a.m.

The following members were present:

Craig Malin* (City of Seaside)

Hans Uslar* (City of Monterey)

Dino Pick* (City of Del Rey Oaks)

Layne Long* (City of Marina)

Elizabeth Caraker (City of Monterey)

*Voting Member

Melanie Beretti* (County of Monterey)

Vicki Nakamura (Monterey Peninsula College)

Bill Collins (US Army BRAC)

Steve Matarazzo (UCMBEST)

Lisa Rheinheimer (Monterey Salinas Transit)

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mr. Malin.

3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE

4. PUBLIC COMMENT PERIOD

Members of the public wishing to address the Administrative Committee on matters within its jurisdiction, but not on this agenda, may do so for up to 3 minutes.

There were no public comments received.

5. APPROVAL OF MEETING MINUTES

ACTION

a. August 15, 2018 Special Meeting Minutes

MOTION: On motion by Committee member Pick and second by Committee member Uslar and carried by the following vote, the Administrative Committee moved to approve the August 15 special meeting minutes.

MOTION PASSED UNANIMOUSLY

6. SEPTEMBER 28, 2018 DRAFT BOARD MEETING AGENDA REVIEW

INFORMATION

Executive Officer Michael Houlemard reviewed the items on the September 28, 2018 draft Board agenda and responded to questions and comments from the Committee and public.

7. BUSINESS ITEMS

INFORMATION/ACTION

a. Habitat Conservation Plan Update

Principal Planner Jonathan Brinkmann provided an update presentation on the HCP and responded to questions and comments from the Committee. Public comments were received.

Information item only – no vote taken.

b. Caretaker Cost Reimbursement Policy

Mr. Brinkmann advised the Committee that staff would be issuing acceptance letters to jurisdictions that submitted reimbursements and he also provided the second deadline for submittal. Comments and questions were received from the Committee and public.

Information item only – no vote taken.

c. Department of Toxic Substance Control Land Use Covenant Report

Mr. Brinkmann reminded the jurisdictions that reporting will be due at the end of September. Comments and questions were received from the Committee and public.

Information item only – no vote taken.

8. ITEMS FROM MEMBERS

There were no items from members. FORA Economic Development Manager Josh Metz recommended the book "[The New Localism](#)" by Bruce Katz.

9. ADJOURNMENT at 9:34 a.m.

Minutes Prepared By:
Dominique Davis
Deputy Clerk