



FORT ORD REUSE AUTHORITY
ADMINISTRATIVE COMMITTEE REGULAR MEETING MINUTES
8:30 a.m., Wednesday, September 13, 2017 | FORA Conference Room
920 2nd Avenue, Suite A, Marina, CA 93933

1. CALL TO ORDER

Co-Chair, Michael Houlemard called the meeting to order at 8:30 a.m.

The following members were present:

AR = After Roll Call; * = voting member

Craig Malin* (City of Seaside)

Melani Beretti* (County of Monterey)

Anya Spear (CSUMB)

Steve Matarazzo (UCMBEST)

Lisa Rheinheimer (MST)

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mr. Michael Groves.

3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE

Executive Officer, Michael Houlemard reported on the public outreach meeting held by the City of Marina for the Imjin Parkway Widening Project and the Prevailing Wage Workshop hosted by the Department of Industrial Relations, both held on September 12, 2017. Craig Malin also mentioned an upcoming public meeting in regards to the Campus Town project in Seaside.

4. PUBLIC COMMENT PERIOD

Members of the public wishing to address the Administrative Committee on matters within its jurisdiction, but not on this agenda, may do so for up to 3 minutes.

There were no comments received from the public.

5. APPROVAL OF MEETING MINUTES

ACTION

a. August 2, 2017 Regular Meeting Minutes

b. August 30, 2017 Regular Meeting Minutes

MOTION: On motion by Committee member Beretti and second by Committee member Pick and carried by the following vote, the Administrative Committee moved to approve the regular meeting minutes of August 2 and August 30, 2017.

MOTION PASSED UNANIMOUSLY

6. SEPTMEBER 8, 2017 WORKSHOP/BOARD MEETING FOLLOW-UP

INFORMATION

Mr. Houlemard provided the Committee and public with an overview of the transportation workshop and Board meeting. He briefly described the essence of the public comments and discussion that occurred and provided insight to the presentations that were provided. Mr. Houlemard commended the FORA staff for their work in the presentation and the positive feedback received. The Capital Improvement Program (CIP) master services contracts item was also reviewed along with the duty the Administrative Committee has to the Board in regards to making recommendations on CIP related projects to the Board. Comments were also received from the Committee and public.

- 7. SEPTEMBER 12, 2017 PREVAILING WAGE SEMINAR FOLLOW-UP INFORMATION**
Principal Analyst Robert Norris and Mr. Houlemard provided the Committee and public with an overview of the Prevailing Wage seminar and noted some the challenges and weaknesses that were observed. Staff was asked to bring back a “wage study” regarding prevailing wage on former Fort Ord at the October 18, 2017 Administrative Committee meeting. Comments and discussion were received from the Committee and public.
- 8. ITEMS FROM MEMBERS**
There were no items received from members.
- 9. ADJOURNMENT** at 9:34 a.m.