



FORT ORD REUSE AUTHORITY
ADMINISTRATIVE COMMITTEE REGULAR MEETING MINUTES
8:30 a.m., Wednesday, March 1, 2017 | FORA Conference Room
920 2nd Avenue, Suite A, Marina, CA 93933

1. CALL TO ORDER

Co-Chair, City Manager Craig Malin called the meeting to order at 8:30 a.m.

The following members were present:

AR = After Roll Call; * = voting member

Layne Long* (City of Marina)

Craig Malin* (City of Seaside)

Melanie Beretti* (Monterey County)

Elizabeth Caraker* (City of Monterey)

Jerry Edelen* (City of Del Rey Oaks)

Anya Spear (CSUMB)

Steve Matarazzo (UCMBEST)

Michelle Overmeyer (MST)

Mike Zeller (TAMC)

Bill Collins (BRAC)

Vicki Nakamura (MPC)

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mr. Malin.

3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE

Mayor Jerry Edelen, City of Del Rey Oaks advised the committee that he was attending to this meeting to represent his jurisdiction, but would abstain from voting due to his position on the Executive Committee. Mayor Edelen offered to provide any background information necessary to assist in the discussion of agenda items.

4. PUBLIC COMMENT PERIOD

Members of the public wishing to address the Administrative Committee on matters within its jurisdiction, but not on this agenda, may do so for up to 3 minutes.

There were no verbal comments received from the public.

5. APPROVAL OF MEETING MINUTES

ACTION

a. February 15, 2017 Regular Meeting Minutes

MOTION: On motion by Committee member Long and second by Committee member Beretti and carried by the following vote, the Administrative Committee moved to approve the regular meeting minutes for February 15, 2017 with corrections to the roll call listing.

MOTION PASSED UNANIMOUSLY

6. March 10, 2017 FORA BOARD MEETING AGENDA REVIEW

Jonathan Brinkmann, Principal Planner, provided an overview of the March 10, 2017 Board meeting. Mr. Brinkmann responded to an inquiry about the Habitat Conservation Plan status. There were no changes made to the draft March 10, 2017 Board Packet.

7. BUSINESS ITEMS

INFORMATION

- a. Capital Improvement Program (CIP)
 - i. Transportation Priority Ranking
 - ii. FY 2017-2018 CIP Schedule

Jonathan Brinkmann, Principal Planner, reviewed the Capital Improvement Program items. The draft FY 2016/17 evidence based method for priority ranking chart was reviewed. The Committee identified inconsistencies on the chart and staff answered questions to clarify the data provided. The item will return on March 15, 2017 for a vote.

Public comment was received on the item and staff answered questions from both the public and the Committee.

- b. Groundwater Sustainability

Mr. Brinkmann provided an update on the unresolved Groundwater Sustainability Agencies (GSA) dispute. Staff sought direction from the Committee on how to assist the agencies to resolve the dispute before June 30, 2017 when the Department of Water Resources will impose fees.

Steve Endsley, Assistant Executive Officer, provided information about the presentation regarding the GSA dispute that was made to the Water/Waste Water Oversight Committee on February 22, 2017.

Public comment was received on the item and staff answered questions from the public and the Committee. Staff was directed to return with more information about the annexation process at the March 15, 2017 meeting.

- c. 2017 FORA Fee Reallocation Study Update

Consultants Kimley-Horn provided an update on the fee reallocation study and provided a copy of the deficiency analysis and fee allocation study document. The Committee was briefed on the consultant's process of how they arrived at the numbers and how the data compares with the 2005 data. Staff and the consultants responded to public comment and questions from the Committee.

d. Local Preference Policy

Sheri Damon, Prevailing Wage Coordinator/Risk Manager provided an overview and background of the local preference item. The proposed changes in accordance with the Board's direction at the February 10, 2017 meeting were reviewed. Staff responded to questions and summarized the recommendations to take to the Executive Committee.

e. Jobs Survey

Josh Metz, Economic Development Manager, provided a status of the job survey. Mr. Metz reported that the process of updating the employer database is in progress and he will be going door to door in Seaside and Marina to gather the information necessary to proceed.

8. ITEMS FROM MEMBERS

There were no items from Committee members.

9. ADJOURNMENT at 10:12 a.m.