



FORT ORD REUSE AUTHORITY
ADMINISTRATIVE COMMITTEE REGULAR MEETING MINUTES
8:30 a.m., Wednesday, February 1, 2017 | FORA Conference Room
920 2nd Avenue, Suite A, Marina, CA 93933

1. CALL TO ORDER/ESTABLISHMENT OF QUORUM

Executive Officer, Michael Houlemard called the meeting to order at 8:32 a.m.

The following members were present:

AR = After Roll Call; * = voting member

Layne Long* (City of Marina)
Craig Malin* (City of Seaside)
Elizabeth Caraker* (City of Monterey)
Melanie Beretti* (Monterey County)
Anya Spear (CSUMB)

Steve Matarazzo (UCMBEST)
Lisa Rheinheimer (MST)
Mike Zeller (TAMC)
Vicki Nakamura (MPC)

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Layne Long.

3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE

There were no acknowledgements, announcements or correspondence from the Committee or public.

4. PUBLIC COMMENT PERIOD

Members of the public wishing to address the Administrative Committee on matters within its jurisdiction, but not on this agenda, may do so for up to 3 minutes.

There were no verbal comments received from the public.

5. APPROVAL OF MEETING MINUTES

ACTION

a. January 18, 2017 Regular Meeting Minutes

***MOTION:** On motion by Committee member Long and second by Committee member Nakamura and carried by the following vote, the Administrative Committee moved to approve the regular meeting minutes for January 18, 2017.*

MOTION PASSED UNANIMOUSLY

6. FEBRUARY 10, 2017 BOARD MEETING AGENDA REVIEW

Jonathan Brinkmann, Principal Planner provided an overview of the items on the agenda for the February 10, 2017 Board meeting.

There were no verbal comments from the public.

7. BUSINESS ITEMS

INFORMATION

- a. Capital Improvement Program (CIP)**
 - i. Development Forecast Requests
 - ii. Caretaker Costs Reimbursement Policy
 - iii. FY 2017-2018 CIP Schedule

Mr. Brinkmann reviewed the Capital Improvement Program items and confirmed that all jurisdictional development forecast were submitted. Peter Said, Project Manager, distributed the FY 2017-2018 Development Forecast spreadsheet and reviewed its contents with the Committee and public. Staff responded to questions raised about the spreadsheet information. Mr. Said advised the Committee that they would receive an electronic copy of the spreadsheet accompanied by the Road Priority Ranking Survey. Mr. Houlemard thanked the jurisdictions for submitting their development forecasts.

Mr. Brinkmann advised the Committee that the cities of Del Rey Oaks, Marina, and Seaside provided their caretaker costs, and also provided information about further action being taken to secure additional funding. Mr. Brinkmann also reviewed the FY 2017-2018 CIP schedule.

Public comment was received on the items and staff responded to questions.

This item was information only.

- b. Transportation Agency of Monterey County (TAMC)/FORA Fee Reallocation Study**

Mike Zeller, Principal Transportation Planner for the Transportation Agency of Monterey County reviewed the status of the reallocation study. Kimley-Horn & Associates are scheduled to provide a presentation to the Committee at the February 15, 2017 meeting.

8. ITEMS FROM MEMBERS

Mr. Houlemard announced that he would not be present at the February 15, 2017 Administrative Committee meeting. Mr. Long also indicated he may be absent at the next Administrative Committee meeting and would follow up with staff to confirm his attendance.

9. ADJOURNMENT at 9:26 a.m.