



FORT ORD REUSE AUTHORITY
ADMINISTRATIVE COMMITTEE REGULAR MEETING MINUTES
8:30 a.m., Wednesday, January 18, 2017 | FORA Conference Room
920 2nd Avenue, Suite A, Marina, CA 93933

1. CALL TO ORDER

Executive Officer, Michael Houlemard called the meeting to order at 8:32 a.m.

The following members were present:

AR = After Roll Call; * = voting member

Layne Long* (City of Marina)
Craig Malin* (City of Seaside)
Elizabeth Caraker* (City of Monterey)
Melanie Beretti* (Monterey County)

Kathleen Ventimiglia (CSUMB)
Steve Matarazzo (UCMBEST)
Lisa Rheinheimer (MST)
Mike Zeller (TAMC)

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Lisa Rheinheimer.

3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE

Co-Chair, Craig Malin asked the Committee and public for any acknowledgements, announcements and correspondence. Kristie Reimer reported a community meeting was held on Tuesday, January 17, 2017 at the Marina Library. The topic of the meeting was water availability specifically on the former Fort Ord. Committee member Long also informed the Committee and public about the Special Districts Association of Monterey County meeting that was also held on January 17, 2017 regarding water supply in the Monterey Peninsula.

4. PUBLIC COMMENT PERIOD

Members of the public wishing to address the Administrative Committee on matters within its jurisdiction, but not on this agenda, may do so for up to 3 minutes.

There were no verbal comments received from the public.

5. APPROVAL OF MEETING MINUTES

ACTION

- a. December 14, 2016 Regular Meeting Minutes
- b. January 4, 2017 Regular Meeting Minutes

MOTION: On motion by Committee member Beretti and second by Committee member Long and carried by the following vote, the Administrative Committee

moved to approve the regular meeting minutes for the December 14, 2016 and January 4, 2017.

MOTION PASSED UNANIMOUSLY

6. JANUARY 13, 2017 FORA BOARD MEETING FOLLOW-UP REVIEW

Mr. Houlemard provided an overview of the action taken at the January 13, 2017 Board meeting, specifically bringing attention to item 6a – 2017 Board Officers Elections. Mr. Houlemard described the nomination and voting process that took place and encouraged those that were unable to attend to review the video on FORA's website.

There were no verbal comments from the public.

7. BUSINESS ITEMS

INFORMATION

- a. Capital Improvement Program (CIP)
 - i. Development Forecasts Requests
 - ii. Caretaker Costs Reimbursement Policy
 - iii. FY 2017-2018 CIP Schedule

Jonathan Brinkmann, Principal Planner, reviewed the Capital Improvement Program items. The jurisdictions were reminded to submit their development forecasts by the January 20, 2017 deadline. The Caretaker Costs deadline was also announced as a reminder to jurisdictions whom have not submitted their reimbursements requests. Mr. Brinkmann also reviewed the FY 2017-2018 CIP schedule.

Public comment was received on the items and staff answered questions regarding how the budget was set.

- b. Transportation Agency of Monterey County (TAMC)/FORA Fee Reallocation Study

Mr. Brinkmann reviewed the study provided by Kimley-Horn & Associates and compiled in coordination with TAMC. Staff took notes on various suggestions from the Committee and the public in an effort to improve the study presentation. Committee members agreed to continue the review and submit any questions or concerns directly to FORA staff. TAMC and FORA staff will work with the consultants to provide an improved draft for review. The item was requested to return to the Administrative Committee on February 1, 2017.

8. ITEMS FROM MEMBERS

There were no items from Committee members.

9. ADJOURNMENT at 9:20 a.m.