



**FORT ORD REUSE AUTHORITY**  
**ADMINISTRATIVE COMMITTEE REGULAR MEETING MINUTES**  
**8:30 a.m., Wednesday, January 4, 2017 | FORA Conference Room**  
920 2<sup>nd</sup> Avenue, Suite A, Marina, CA 93933

**1. CALL TO ORDER**

Executive Officer, Michael Houlemard called the meeting to order at 8:31 a.m.

The following members were present:

AR = After Roll Call; \* = voting member

Layne Long\* (AR) (City of Marina)  
Craig Malin\* (City of Seaside)  
Melanie Beretti\* (Monterey County)  
Anya Spear (CSUMB)  
Steve Matarazzo (UCMBEST)

Lisa Rheinheimer (MST)  
Vicki Nakamura (MPC)  
Patrick Breen (MCWD)  
Mike Zeller (TAMC)

**2. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Melanie Beretti.

**3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE**

Mr. Houlemard announced that Dan Dawson would be vacating his position as co-chair effective immediately. Craig Malin was nominated for the position and the nomination was accepted by the Committee.

**4. PUBLIC COMMENT PERIOD**

*Members of the public wishing to address the Administrative Committee on matters within its jurisdiction, but not on this agenda, may do so for up to 3 minutes.*

Doug Yount wished the Administrative Committee and public a Happy New Year. There were no additional oral comments from the public.

**5. APPROVAL OF MEETING MINUTES**

**ACTION**

**a. December 14, 2016 Regular Meeting Minutes**

Action was postponed to the next meeting to provide the Committee and the public time to further review the minutes. The December 14, 2016 meeting minutes will be included in the next scheduled meeting agenda packet.

**6. JANUARY 13, 2017 FORA BOARD AGENDA PACKET REVIEW**

Jonathan Brinkmann, Principal Planner, led the Committee in review of the draft January 13, 2017 Board agenda packet. The 2017 Board Elections draft report was reviewed and the Committee was informed of the nominations received.

**7. BUSINESS ITEMS**

- a. Capital Improvement Program (CIP) INFORMATION
- i. Development Forecasts Requests
  - ii. Caretaker Costs Reimbursement Policy

Mr. Brinkmann, Principal Planner, reviewed the Capital Improvement Program items. The jurisdictions were reminded to submit their development forecasts as soon as possible to allow the CIP process to begin and also allow FORA to receive input on prioritization of roadways and other capital improvements.

Public comment was received on the item and staff responded with information about the connection/impact the new presidential administration may have on infrastructure and other forecasts.

**8. ITEMS FROM MEMBERS**

There were no items from members.

**9. ADJOURNMENT**

The meeting was adjourned at 9:02 a.m.