



**FORT ORD REUSE AUTHORITY**  
**ADMINISTRATIVE COMMITTEE REGULAR MEETING MINUTES**  
**8:30 a.m., Wednesday, June 15, 2016 | FORA Conference Room**  
920 2<sup>nd</sup> Avenue, Suite A, Marina CA 93933

**1. CALL TO ORDER**

Chair Dawson called the meeting to order at 8:30 a.m. The following were present:

*\*voting members, AR = arrived after call to order*

Layne Long (City of Marina)

Daniel Dawson (City of del Rey Oaks)

Craig Malin, City of Seaside\*

Melanie Beretti, Monterey County\* AR

Elizabeth Caraker, City of Monterey\*

Steve Matarazzo, CSUMB

Michael Tebo, CSUMB

Pamela Lapham, CSUMB

Vicki Nakamura, MPC

Lisa Reinheimer, MST

Scott Ottama, City of Seaside

Patrick Breen, MCWD

Mike Wegley, MCWD

Doug Yount, ADE

Kristie Reimer, RAC

Don Hofer, MCP

Mike Zeller, TAMC

Ric Encarnacion, EHG/County

Monterey

Chieko Nozaki, ARMY/BRAC

Bill Collins, BRAC Ft Ord

Ed Walker, DTSC

Bob Schaffer

FORA Staff:

Michael Houlemard Jr.

Steve Endsley

Jonathan Brinkmann

Stan Cook/Laura Vidarri

Ted Lopez, Peter Said

Stan Cook, Josh Metz

Mary Israel, Sheri Damon

Helen Rodriguez

Maria Buell

**2. PLEDGE OF ALLEGIANCE**

Pledge of allegiance was led by Kristie Reimer.

**3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE**

Doug Yount, announced he will be new Project Director for Dunes Homes.

**4. PUBLIC COMMENT PERIOD**

None.

**5. APPROVAL OF MEETING MINUTES**

a. June 1, 2016 Administrative Committee Minutes

MOTION: Elizabeth Caraker moved, seconded by Craig Malin to approve the June 1, 2016 Administrative Committee minutes as presented.

MOTION PASSED UNANIMOUSLY

The Committee did not receive comments from members or public.

**6. JUNE 10, 2016 BOARD MEETING AGENDA FOLLOW UP**

Mr. Houlemard gave summary of items reviewed by Board on June 10, 2016.

a. Regional Urban Design Guidelines (RUDG)

Mr. Houlemard introduced Josh Metz and added that the RUDG received an unanimous vote at the Board meeting; next steps are to schedule meetings with City staff and roll out the information contained in the Guidelines. Josh Metz thanked everyone for the valuable input received and said the website shows the current final draft also available in a pdf downloaded document. These Guidelines

can be used by FORA's jurisdictions for future design use. Mr. Houlemard said FORA Staff spent an enormous amount of time in the final preparation.

The Committee received input from members.

The Committee did not receive public input.

b. FORA FY 2016/17 Capital Improvement Program

Mr. Houlemard said Board voted for a compromise vote on this item. Steve Endsley said Board wanted to approve the CIP budget and asked Staff to return with the new TAMC Fee allocation and EPS on the formulaic fee study and address comments from this Committee regarding fees and other recommendations. The Administrative Committee had requested Board to delay the approval; however, Board approved to continue with current budget and asked Staff to return in July with the CIP program and reallocations (TAMC study, EPS fee schedule). Mr. Houlemard added that Board wants it back within 90 days, if available, but EPS study may or may not be complete.

The Committee received comments from members

The Committee did not receive public comment.

c. Categories I and II Post Reassessment Actions Consultant Determination Opinion Report Update

Mr. Houlemard said the Board did not get to review this item as it lost quorum at 5:00 p.m.. He added that while Board was meeting, Keep Fort Ord Wild sent a letter to Board objecting to MBI Cat I and II opinion report. Committee members requested a copy of this letter. Mr. Houlemard added that COL Paul Fellingner's last day will be June 25th.

## 7. BUSINESS ITEMS

a. Land Use Covenant Jurisdictions Annual Report Request

Jonathan Brinkmann provided a brief summary to Committee and added that annually a Land Use Covenant report is completed. This report requires information on questions on several items from jurisdictions and is due on September 30<sup>th</sup> as outlined in the Staff memo. The information requested will be sent to Department of Toxic Substances Control. Ms. Beretti confirmed she is contact for County; Mr. Long said he'd remain the contact for City of Marina; and, Craig Malin confirmed he will be the contact for City of Seaside.

The Committee received no comments from members.

The Committee received no public comment.

b. Capital Improvement Program Status Report

Mr. Houlemard said he gave a brief report earlier (under Board Follow-up) and there was nothing further to add.

The Committee received no comments from members.

The Committee received no public comment.

At 8:57 a.m., 3min break was taken before beginning the Workshop.

c. **Workshop:** "Land Use Control Implementation Plan / Operations and Maintenance Plan"

Mr. Houlemard introduced Consultants team working in the Land Use Control Implementation Plan and Operations and Maintenance Plan to the Committee: Bill Collins; representatives from Department of Toxic Substances Control (DTSC), Judy Huang and Maeve Clancy who will succeed Judy after she leaves DTSC and Ed Walker, Project Manager; ARCADIS team, Chris Spill, Project Manager, and Chieko Nozaki for ARMY BRAC. He added it is important for jurisdictions to understand the process and land use controls to complete these requirements.

Stan Cook said this is the fourth report that includes all comments received at the October presentation. He introduced the ESCA consulting team. Jeff Swanson gave a succinct power point presentation to Committee on the revisions which were included in the new report being presented.

The Committee received no comments from members.  
The Committee received no public comment.

**8. ITEMS FROM MEMBERS**

None.

**9. ADJOURNMENT**

The meeting and workshop adjourned at 10:20 a.m.