



**FORT ORD REUSE AUTHORITY**  
**ADMINISTRATIVE COMMITTEE REGULAR MEETING MINUTES**  
**8:30 a.m., Wednesday, June 1, 2016 | FORA Conference Room**  
920 2<sup>nd</sup> Avenue, Suite A, Marina CA 93933

**1. CALL TO ORDER**

Mr. Houlemard called the meeting to order at 8:30 a.m. The following were present:

*\*voting members, AR = arrived after call to order*

Layne Long (City of Marina) AR

Daniel Dawson (City of del Rey Oaks)

Craig Malin, City of Seaside\*

Melanie Beretti, Monterey County\*

Elizabeth Caraker, City of Monterey\*

Anya Spear, CSUMB

Chris Placco, CSUMB

Vicki Nakamura, MPC

Lisa Reinheimer, MST

Mike Zeller, TAMC

Kristie Reimer, RAC

Wendy Elliott, MCP

Doug Yount

Don Hofer, Shea Homes

Bob Shaffer

FORA Staff:

Michael Houlemard Jr.

Steve Endsley

Jonathan Brinkmann

Ted Lopez, Peter Said

Stan Cook, Josh Metz

Mary Israel, Sheri Damon

Helen Rodriguez

Maria Buell

**2. PLEDGE OF ALLEGIANCE**

Pledge of allegiance was led by Mr. Houlemard.

**3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE**

Stan Cook announced a Workshop on the Environmental Services Conservation Agreement will be presented at the next Administrative Committee meeting on June 15. He added that comments on the draft LUCIP OMP document were answered and new Draft will be presented. Members recommended that beginning time for this workshop be not earlier than 9:00 a.m.

**4. PUBLIC COMMENT PERIOD**

None.

**5. APPROVAL OF MEETING MINUTES (no minutes were approved)**

a. May 18, 2016 Administrative Committee Minutes

MOTION: Chris Placco moved, seconded by Elizabeth Caraker to approve the May 18, 2016 Administrative Committee minutes as presented.

MOTION PASSED UNANIMOUSLY

The committee did not receive comments from members or public.

**6. JUNE 10, 2016 BOARD MEETING AGENDA REVIEW**

Mr. Houlemard reviewed the draft Board Agenda and he announced there is change of command at Presidio and COL Fellingner is leaving. Consequently, a resolution is being prepared acknowledging his contributions to FORA.

a. Special Legislative Session. Mr. Houlemard said both Assembly member Stone and Senator Monning will provide a full report on legislative issues such as a cleanup bill introduced that corrects Fort Ord representation and infrastructure type of bills. Other items appearing on business portion are the

TAMC fee and water; water augmentation with a Memorandum of Understanding; the Regional Urban Design Guidelines will be provided for approval of the final document. The comment period ended on May 31 and comments were received from one jurisdiction related to options to zoning and other codes, but not to the guidelines. Also, there is a second vote on consultant determination opinion. Under Executive Officers report, there is an Administrative consistency determination (entitlement) from City of Marina for the Interim Inc. housing project. Mr. Houlemard asked if there are any items to be added or missing on the Board agenda.  
The Committee received comments from members.

## **7. BUSINESS ITEMS**

### **a. Prevailing Wage Orientation Progress**

Sheri Damon spoke of the outreach effort and setting meetings with jurisdictions to implement prevailing wage requests at Ft Ord. Mr. Houlemard thanked jurisdictions for providing support.  
The Committee received no comments from members.  
The Committee received no public comment.

### **b. TAMC-FORA Fee Reallocation Study and Presentation**

Peter Said and Jonathan Brinkmann gave a brief report on this item. Mike Zeller (TAMC) provided a power point presentation and said the purpose is to re-analyze FORA CIP obligations generated by CIP – Phase III, regional transportation plan consistency, FORA post -2020 obligations and current specific planning. He also provided a land-use update with a preliminary model that uses AMBAG and land use assumptions. Jonathan added that the study is expected to be completed end of July and as a result, a possible change to the CIP might be needed.  
The Committee received comments from members and public.

### **c. Water Augmentation: Pipeline Financing MOU Update**

Peter Said gave a brief summary and said the MOU language terms are being further refined and may return to Administrative Committee in July for consideration.  
The Committee received no comments from members.  
The Committee received no public comment.

### **d. Three-Party Planning: Technical Advisory Group (TAG) Appointments**

Peter Said gave a brief report and added the TAG appointments have not been received from local jurisdictions. MR.Houlemard asked for names of jurisdiction representatives to be added to Technical Advisory Group list.  
There were no comments from Committee members.  
The Committee received no public comment.

### **e. Capital Improvement Program (CIP)**

#### **i. Review Draft FY 16-17 CIP**

#### **ii. Recommend Board Adoption of FY 16-17 CIP**

Jonathan Brinkmann provided a power point presentation and discussed the current CIP program and remaining pieces to be completed. He discussed the CIP funding: (CFC, land sales proceeds, property tax funds, grants fund and loans fund); he also discussed fee reductions and expected FY 16-17 changes. Committee members gave comments on the habitat management contingencies, assumptions to be made by FORA, the different scenarios to be considered; building removal/cost adjustments need to be accurately reflected in CIP. Mr. Houlemard responded that building removal is a policy directive from the Board and they may change it. But, this is a good time to recommend to Board any changes/comments. Peter Said pointed to information on the CIP Budget (specific line items). Mr. Houlemard said question before Committee is whether this CIP is ready for recommendation for Board. Jonathan Brinkmann asked Committee for its recommendation to Board.

The Committee received comments from members.  
The Committee received public comment.

MOTION: Craig Malin moved, seconded by Melanie Beretti to adopt the FY 16-17 CIP with adjustments and recommendations provided.

SUBSTITUTE MOTION: Daniel Dawson moved, seconded by Layne Long to postpone recommending Board adoption until the two CIP studies are completed before recommending the CIP to Board and that FY 15-16 CIP budget be continued until the new CIP is adopted.  
MOTION PASSED.

**8. ITEMS FROM MEMBERS**

None.

**9. ADJOURNMENT**

The meeting adjourned at 9:54 a.m.