



FORT ORD REUSE AUTHORITY
ADMINISTRATIVE COMMITTEE REGULAR MEETING MINUTES
8:30 a.m., Wednesday, November 3, 2015 | FORA Conference Room
920 2nd Avenue, Suite A, Marina CA 93933

1. CALL TO ORDER

Co-chair Dawson called the meeting to order at 8:30 a.m. The following were present:

**voting members, AR = arrived after call to order*

Daniel Dawson, City Del Rey Oaks*
Layne Long, City of Marina-AR*
Melanie Beretti, Monterey County*
John Dunn, City of Seaside*
Diana Ingersoll, City of Seaside
Elizabeth Caraker, City of Monterey*
Anya Spear, CSUMB
Gage Dayton, UCSC

Erin Harwayne, DD&A
Mike Zeller, TAMC
Wendy Elliott, MCP
Don Hoffer, MCP
Lyle Shurtleff, BRAC
Andy Sterbenz, Schaaf & Wheeler
Bob Schaffer

FORA Staff:
Michael Houlemard
Steve Endsley
Jonathan Brinkmann
Robert Norris
Josh Metz
Ted Lopez
Peter Said
Maria Buell

2. PLEDGE OF ALLEGIANCE

Pledge of allegiance led by Elizabeth Caraker.

3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE

Mr. Dawson left meeting at 8:35 a.m. Mr. Houlemard continues to Chair the meeting. Gage Dayton, Administrative Director of UC Santa Cruz Natural Resources introduced one of his staff members to FORA. It was announced that MCWD will start their water management process and jurisdictions will receive requests for input. Don Hoffer announced that special black fiber has been extended further into Marina. Mr. Houlemard summarized the Regional Urban Design Guidelines workshop of November 2, and invited Administrative Committee members to view those displays available at FORA's Community Information Conference.

4. PUBLIC COMMENT PERIOD

None.

5. APPROVAL OF MEETING MINUTES

- a. September 30, 2015 Administrative Committee Minutes
- b. October 14, 2015 Administrative Committee Minutes

MOTION: Elizabeth Caraker moved, seconded by Anya Spear to approve the September 30 and October 14, 2015 Administrative Committee minutes.

MOTION PASSED UNANIMOUSLY

6. NOVEMBER 13, 2015 BOARD MEETING AGENDA REVIEW

Mr. Houlemard reviewed the items under Consent Agenda and said those reports are for information purposes only. He added Board Chair requested these items now be shown on Consent Agenda and staff is following his request. Under Business items, Mr. Houlemard provided a brief summary and said Item 8d is moving forward and they will be paying developer fees as well. Under Executive Officer's report, Mr. Houlemard said there are a number of informational items, including RUDG report. Both items are shown on Draft Board agenda until Executive Committee decides.

The Committee received public comments.

a. FORA/MCWD Facilities Agreement Dispute Resolution-2nd Vote

Steve Endsley provided a brief report and stated it will be discussed at the next Board meeting. He added there are legal implications of various decisions. Mr. Houlemard said this item is under legal counsel review to confirm these items are correct before presenting them to Board. Mr. Endsley said related agreements pertaining to water and budget are being reviewed. Mr. Houlemard added that Board considered a second vote on the 3-party planning process at its special meeting of November 2 voting 6-4 to approve it and that conservation is the most efficient way for water augmentation and less expensive to customers and that an option for desalination is still needed. Mr. Endsley said \$157,000 is FORA's contribution and the other agencies will add their own. Staff will ensure the project and scope are fully described and bring it back to Board. Reclaimed recycled water is at front of this and is ready to go and Monterey Regional Water Pollution Control Agency (MRWPCA) and Marina Coast Water District (MCWD) are working out the final arrangements.

The Committee received public comments.

b. Base Reuse Plan (BRP) Post-Reassessment Report-Category 3 Status

Jonathan Brinkmann provided a presentation summarizing the Category III status. John Dunn stated each jurisdiction will be addressing the incomplete list through the General Plan and commented on the high abstraction level of the report. Mr. Endsley said great progress has been made and the report could show that and how many of the items still remaining might overlap.

The Committee received public comments.

7. BUSINESS ITEMS

a. Caretaker Costs Policy

Jonathan Brinkmann stated that at last Board meeting, the Caretaker policy for reimbursement was adopted. He handed out a copy of this policy (which was attached to report committee members received). He said Board made some modifications which are included in the copy presented. He said there are submittal deadlines and one approaching is January 31, 2016. Any jurisdictions requesting funding need to apply before deadline.

8. ITEMS FROM MEMBERS

None.

9. ADJOURNMENT

Meeting was adjourned at 9:22 a.m.