



FORT ORD REUSE AUTHORITY
ADMINISTRATIVE COMMITTEE REGULAR MEETING MINUTES

8:15 a.m., Wednesday, August 5, 2015 | FORA Conference Room
920 2nd Avenue, Suite A, Marina CA 93933

1. CALL TO ORDER

Co-chair Michael Houlemard called the meeting to order at 8:05a.m. The following were present:

**voting members, AR = arrived after call to order*

Layne Long, City of Marina*
Melanie Beretti, Monterey County
John Dunn, City of Seaside*
Tim O'Halbran, City of Seaside
Diana Ingersoll, City of Seaside
Elizabeth Caraker, City of Monterey*
Vicki Nakamura, MPC
Anya Spear, CSUMB
Chris Placco, CSUMB
Steve Matarazzo, UCSC

Mike Zeller, TAMC
Peter Le, MCWD
Wendy Elliott, MC
Lyle Shurtleff, BRAC
Mike Gallant, MST
Lisa Rheinheimer, MST
Andy Sterbenz, Schaaf & Wheeler
Bob Schaffer

FORA Staff:
Michael Houlemard
Steve Endsley
Jonathan Garcia
Ted Lopez
Peter Said
Crissy Maras
Maria Buell

2. PLEDGE OF ALLEGIANCE

Pledge of allegiance led by Peter Le.

3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE

Michael Houlemard stated that construction by Bureau of Land Management will resume soon.

Layne Long arrived after roll call.

Chris Placco announced that CSUMB's Master Plan Charrette scheduled for October 8th from 4:30 -7 p.m. at the Student Center. He invited the Public to attend. Lyle Shurtleff, BRAC said that prescribed burns have been delayed due to fire activity in California.

4. PUBLIC COMMENT PERIOD

None.

5. APPROVAL OF MEETING MINUTES

- a. July 5, 2015 Administrative Committee Minutes
- b. July 15, 2015 Administrative Committee Minutes

MOTION: Chris Placco moved, seconded by Melanie Beretti to approve the July 5, 2015 and July 15, 2015 Administrative Committee minutes.

MOTION PASSED UNANIMOUSLY

6. AUGUST 14, 2015 BOARD MEETING- AGENDA REVIEW

Michael Houlemard reviewed the draft Board agenda packet and said that there was a small chance that the upcoming August board meeting might be cancelled. However, those items identified as "information" would be sent electronically to the Board.

Mr. Houlemard reviewed the consent Board agenda. Under Item 6a, he referenced FORA's correspondence dated July 30 to Marina Coast Water District (MCWD) and their acceptance of FORA's terms. Mr. Houlemard said letter is available and will be discussed on a separate item. Under Item 6b, CIP Distribution was done electronically and Crissy Maras can send hard copies to those requesting them. Mr. Houlemard stated all items under Executive Officer are for "information" only. U.S. Fish & Wildlife indicated no issues with the retirement of Ms. Hylliard and they committed to finalizing this review. Mr. Houlemard referenced their meeting with John Laird at the time of this visit.

Steve Matarazzo said Debbie Hylliard postponed her retirement until end of August.

7. BUSINESS ITEMS

- a. FORA/Marina Coast Water District Water & Wastewater Facilities Agreement
 - i. Article 10.1 Dispute Resolution Procedure – Status Report
 - ii. Article 3.2 Additional Facilities – Update MCWD/Monterey Regional Water Pollution Control Agency negotiations
Assistant Executive Officer, Steve Endsley, reviewed the deadlines pursuant to the Facilities Agreement and discussed ongoing water related issues related to the Marina Coast Water District Water & Wastewater. Staff responded to questions from the Committee and the public.
- b. RUDG Schedule of Events
Principal Planner, Jonathan Garcia, indicated that the report references dates for future design guidelines meetings. The first scheduled meeting is coming up and there are three more to follow. He said feedback is encouraged and needed in order to finalize. Mr. Houlemard said the draft guidelines will be brought back for more internal input from the Administrative Committee.
- c. FY 2015/16 FORA Capital Improvement Program – Distribution
Crissy Maras said a Link to the report was provided in the Agenda packet and that she would provide hard copies to those that requesting them.
No other questions.
- d. Post Reassessment Work Program Categories 1 and 2 & Request for Proposals Report
Assistant Planner, Ted Lopez, said Staff is preparing a RFP to conduct an environment review of Category 1 and 2. The Scope of Work is seeking an analysis and preparation of a checklist and then begin CEQA review. Mr. Houlemard said Staff is making sure all steps are done correctly. The RFP release would be sometime in September and closing response date due in October.

8. ITEMS FROM MEMBERS

None.

9. ADJOURNMENT

Meeting was adjourned at 9:17 a.m.