



FORT ORD REUSE AUTHORITY

ADMINISTRATIVE COMMITTEE REGULAR MEETING MINUTES

8:15 a.m., Wednesday, March 5, 2014 | FORA Conference Room
920 2nd Avenue, Suite A, Marina CA 93933

1. CALL TO ORDER AND ROLL CALL

Co-Chair Houlemard called the meeting to order at 8:17 a.m. The following were present:

Dan Dawson, City of Del Rey Oaks*
Carl Holm, County of Monterey*
Elizabeth Caraker, City of Monterey*
John Dunn, City of Seaside*
Layne Long, City of Marina*
Vicki Nakamura, MPC
Diana Ingersoll, City of Seaside
Tim O'Halloran, City of Seaside
Rick Medina, City of Seaside
Mike Lerch, CSUMB

Graham Bice, UC MBEST
Anya Spear, CSUMB
Patrick Breen, MCWD
Kathleen Lee, Sup. Potter's Office
Bob Schaffer
Wendy Elliot, MCP
Chuck Lande, Marina Heights
Doug Yount, ADE
Don Hofer, Shea Homes

FORA Staff:
Michael Houlemard
Steve Endsley
Jim Arnold
Lena Spilman
Crissy Maras
Jonathan Garcia
Josh Metz

* Voting Members

2. PLEDGE OF ALLEGIANCE

Diana Ingersoll led the Pledge of Allegiance.

3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE

None.

4. APPROVAL OF MEETING MINUTES

- a. February 5, 2014 Administrative Committee minutes
- b. February 19, 2014 Administrative Committee minutes

MOTION: Carl Holm moved, seconded by John Dunn, to approve the minutes, as presented.

MOTION PASSED: unanimous

5. PUBLIC COMMENT

None.

6. MARCH 14, 2014 BOARD MEETING FOLLOW UP

Assistant Executive Officer Steve Endsley reviewed the items on the March 14, 2014 Board agenda.

7. OLD BUSINESS

a. Capital Improvement Program (CIP) Development Forecasts

i. Jurisdiction Updates

ii. Project Identification - Entitled vs. Planned.

Senior Planner Jonathan Garcia stated that FORA had received forecasts from all jurisdictions and was still working with the City of Marina to incorporate their changes. He distributed revised CIP tables, which included the status of planned/entitled projects. The Committee discussed the CIP methodology.

8. NEW BUSINESS

a. Review Consistency Determination: Request for Certification of Seaside Zoning Code Text Amendments and Use Permit for a Youth Hostel, Located at 4420 Sixth Avenue, Seaside, CA, as Consistent with the 1997 Base Reuse Plan

Associate Planner Josh Metz led discussion of the item, noting that staff was working with the City of Seaside to resolve several questions prior to the Board meeting. Diana Ingersoll, Seaside Deputy City Manager, provided a summary of Seaside's consistency determination and the City's permitting process. Rick Medina, Seaside Senior Planner, distributed a site plan and reviewed project details.

MOTION: Layne Long moved, seconded by Graham Bice, to recommend the Board certify the Seaside Zoning Code Text Amendments and Use permit as consistent with the 1997 Base Reuse Plan.

MOTION PASSED: unanimous.

The Committee took the following items out of agenda order.

c. Base Reuse Plan Implementation - Regional Urban Design Guidelines

i. Consultant Solicitation

ii. Process/Schedule

Mr. Metz discussed the soon to be released Request for Qualifications. Executive Officer Michael Houlemard explained that the Board had tasked the Administrative Committee with the development of Regional Urban Design Guidelines. In order for progress to continue, staff required input regarding the consultant selection process.

The Committee discussed potential formation of a Regional Urban Design Guidelines Task Force, to be comprised of 4 Administrative committee members and 3 Board members, with no less than 2 members from land use jurisdictions. John Dunn, Elizabeth Caraker, and Layne Long expressed interest in participating.

b. Receive Report on 2014 Annual FORA Federal Legislative Mission

Mr. Houlemard discussed the upcoming Legislative Mission to Washington, DC, noting that the military missions in the Monterey Bay region could be threatened in the coming year. He stated that ongoing support for the military presence would be one of several important topics discussed with federal government representatives.

9. ITEMS FROM MEMBERS

None.

10. ADJOURNMENT

Co-Chair Dawson adjourned the meeting at 9:48 a.m.