



FORT ORD REUSE AUTHORITY

920 2nd Avenue, Suite A, Marina, CA 93933

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REGULAR ADMINISTRATIVE COMMITTEE MEETING

8:15 A.M. WEDNESDAY, SEPTEMBER 18, 2013

920 2nd Avenue, Suite A, Marina CA 93933 (FORA Conference Room)

AGENDA

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE**
 - a. CSUMB/FORA Base Reuse Implementation Colloquia
4. **PUBLIC COMMENT PERIOD:**

During the public comment period, members of the audience may address the Administrative Committee on matters within FORA's jurisdiction, but not listed on this agenda. Comments are limited to three minutes. Comments on specific agenda items will be heard under that item.
5. **SEPTEMBER 13, 2013 BOARD MEETING FOLLOW UP** INFORMATION/ACTION
6. **OLD BUSINESS**
 - a. Comprehensive Environmental Response Coordination and Liability Act (CERCLA) and Resource Conservation and Recovery Act (RCRA) Issues. INFORMATION/ACTION
 - b. Risk Management and Basewide Pollution Legal Liability Insurance Coverage INFORMATION/ACTION
7. **NEW BUSINESS**
8. **ITEMS FROM MEMBERS**
9. **ADJOURN TO JOINT WATER AND WASTEWATER OVERSIGHT COMMITTEE**

JOINT ADMINISTRATIVE AND WATER/WASTEWATER OVERSIGHT COMMITTEE (WWOC) MEETING

920 2nd Avenue, Suite A, Marina CA 93933 (FORA Conference Room)

AGENDA

1. **CALL TO ORDER** - *Immediately Following the Administrative Committee Meeting*
2. **ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE**
3. **PUBLIC COMMENT PERIOD**
4. **APPROVAL OF MEETING MINUTES**
 - a. September 4, 2013 WWOC Minutes ACTION

5. OLD BUSINESS

- a. FY 2013/14 Ord Community Budget
 - i. MCWD Draft Rate Study

INFORMATION/ACTION

6. SCHEDULE NEXT MEETING

ACTION

7. ADJOURNMENT



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JOINT ADMINISTRATIVE AND WATER/WASTEWATER OVERSIGHT COMMITTEE

Wednesday, September 4, 2013

920 2nd Avenue, Suite A, Marina, CA 93933 (FORA Conference Room)

MINUTES

1. CALL TO ORDER IMMEDIATELY FOLLOWING ADMINISTRATIVE COMMITTEE MEETING

Administrative Committee Co-Chair Daniel Dawson called the meeting to order at 9:00 AM. The following were present, as indicated by signatures on the roll sheet:

Committee Members:

Daniel Dawson, City of DRO
Carl Holm, County of Monterey
Elizabeth Caraker, City of Monterey
Tim O'Halloran, City of Seaside
Dirk Medema, County of Monterey DPW
Graham Bice, UCMBEST
Mike Lerch, CSUMB
Anya Spear, CSUMB
Rick Reidl, City of Seaside

Staff:

Michael Houlemard, FORA
Steve Endsley, FORA
Jim Arnold, FORA
Crissy Maras, FORA
Kelly Cadiente, MCWD
Patrick Breen, MCWD

Others:

Bob Schaffer
Vicki Nakamura
Kathleen Lee
Beth Palmer

2. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE

None

3. PUBLIC COMMENT PERIOD

None

4. APPROVAL OF MEETING MINUTES

a. July 17, 2013 WWOC Minutes

MOTION: Tim O'Halloran moved, seconded by Carl Holm, to approve the July 17, 2013 minutes as presented.

MOTION PASSED: Unanimous.

5. OLD BUSINESS

a. FY 2013-14 Ord Community Budget

i. MCWD Draft Rate Study

MCWD staff presented the Ord Community Water/Wastewater Systems Proposed Compensation Plan for FY 2013-2014. The rate study concluded that until there is a mechanism in place to collect a FORA voluntary contribution toward the water and wastewater collection systems as outlined in the FORA Capital Improvement Program, the capacity charge should not include the assumption that those funds will be collected. Therefore, the capacity charge currently presented does not include a FORA voluntary contribution. MCWD staff noted that fire service is being shown as new revenue, and that capital projects reflect mainly pre-construction expenses. The MCWD Board did not accept the MCWD staff recommendation to

revise the reserve policy as previously reported to the committees, resulting in reserves that do not meet a more stringent target.

Committee members asked questions and made editing suggestions. A revised budget will be brought forward to the committees prior to presentation to the FORA Board.

The MCWD Board recommended changes to the rate study at their last meeting and will review the final rate study at their September 16th meeting.

6. SCHEDULE NEXT MEETING

The next meeting was scheduled for September 18, 2013.

7. ADJOURNMENT

Co-Chair Dawson adjourned the meeting at 9:55 a.m.

Minutes prepared by Crissy Maras, Grants and Contracts Coordinator

Approved by: _____
Michael A. Houlemard, Jr.

**Placeholder for
FY 2013/14 Ord
Community Budgets
and Rates and Draft
Rate Study**

September 18, 2013

Joint Administrative/WWOC Meeting

These materials will be distributed to the Committees under separate cover prior to/at the meeting.