



# FORT ORD REUSE AUTHORITY

# APPROVED

## ADMINISTRATIVE COMMITTEE REGULAR MEETING MINUTES

8:15 a.m. - Wednesday, June 19, 2013

920 2<sup>nd</sup> Avenue, Suite A, Marina, CA 93933 (FORA Conference Room)

### 1. CALL TO ORDER AND ROLL CALL

Chair Dawson called the meeting to order at 8:20 a.m. The following were present, as indicated by signatures on the roll sheet:

Daniel Dawson, City of Del Rey Oaks\*  
Carl Holm, County of Monterey\*  
Layne Long, City of Marina\*  
John Dunn, City of Seaside\*  
Diana Ingersoll, City of Seaside  
Lyle Shurtleff, BRAC  
Todd Muck, MST  
Anya Spear, CSUMB  
Vicki Nakamura, MPC  
Tim O'Halloran, City of Seaside

Mike Zeller, TAMC  
Patrick Breen, MCWD  
Kathleen Lee, Sup. Potter's Office  
Doug Yount  
Bob Schaffer  
Sid Williams, UVC  
Scott Hilk, MCP  
Chuck Lande, Marina Heights  
Crisand Giles, BIA

FORA Staff:  
Michael Houlemard  
Jim Arnold  
Crissy Maras  
Jonathan Garcia  
Lena Spilman

\* Voting Members

### 2. PLEDGE OF ALLEGIANCE

John Dunn led the Pledge of Allegiance.

### 3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE

Executive Officer Houlemard stated that both proposed initiatives had submitted petition signatures to FORA, which were currently being validated by the Monterey County Elections Department. He noted that the Court was scheduled to rule on the Bogan vs. Houlemard case on Friday, June 21, 2013. Mr. Houlemard also discussed the FORA delegation's recent trip to Washington, D.C. for the Annual Federal Legislative Mission and ADC National Summit.

### 4. PUBLIC COMMENT PERIOD

The Committee received comments from members of the public.

### 5. APPROVAL OF MEETING MINUTES

#### a. June 5, 2013 Administrative Committee Minutes

MOTION: John Dunn moved, seconded by Carl Holm, to accept the June 5, 2013 minutes as presented.

MOTION PASSED: unanimous.

## **6. OLD BUSINESS**

### **a. Capital Improvement Program**

- i. Annual Re-programming**
  - . **Jurisdiction Forecasts**
  - . **Indexing**
  - . **Revenue against Expenditures**
- ii. CIP Elements**
- iii. Contingencies**
- iv. Tables and Appendices**
- v. Reimbursement Agreements**
- vi. Post-FORA**

Senior Planner Jonathan Garcia led a review of the Capital Improvement Program elements, as agendaized. The Committee received comments from members of the development community, who requested that the Committee postpone a Board recommendation on the item to allow for further review/discussion.

MOTION: Carl Holm moved, seconded by John Dunn, to recommend that the Board postpone consideration of the FY 2013/14 Capital Improvement Program for one month to allow further Administrative Committee review.

MOTION PASSED: unanimous.

The Committee provided direction to staff regarding areas for further clarification and modification of the item in preparation for the July 2, 2013 Administrative Committee meeting.

## **7. ITEMS FROM MEMBERS**

None.

## **8. ADJOURNMENT**

Chair Dawson adjourned the meeting at 9:36 a.m.