



Fort Ord Reuse Authority

920 2nd Avenue, Suite A, Marina, CA 93933
Phone: (831) 883-3672 • Fax: (831) 883-3675 • www.fora.org

ADMINISTRATIVE COMMITTEE MEETING
8:20 A.M. WEDNESDAY, DECEMBER 5, 2012
910 2nd Avenue, Marina CA 93933 (on the former Fort Ord)
MINUTES

APPROVED

1. CALL TO ORDER

Chair Dawson called the meeting to order at 8:16 a.m. The following were present, as indicated by signatures on the roll sheet:

Dan Dawson, City of Del Rey Oaks*
Doug Yount, City of Marina*
Elizabeth Caraker, County of Monterey*
John Dunn, City of Seaside*
Carl Holm, County of Monterey*
Diana Ingersoll, City of Seaside
Tim O'Halloran, City of Seaside
Heidi Burch, City of Carmel
Sid Williams, United Veteran's Council
Paul Greenway, County of Monterey

Graham Bice, UC MBEST
Bob Rench, CSUMB
Rob Robinson, BRAC
Andy Sterbenz, MCWD
Bob Schaffer, MCP
Chuck Lande, Marina Heights
Patrick Breen, MCWD
Michael Groves, EMC Planning

FORA Staff:
Michael Houlemard
Steve Endsley
Jonathan Garcia
Darren McBain
Stan Cook
Jim Arnold
Crissy Maras
Lena Spilman

* Voting Members

2. PLEDGE OF ALLEGIANCE

Doug Yount led the Pledge of Allegiance.

3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE

Executive Officer Michael Houlemard announced that future Administrative Committee meetings would be held in the FORA Conference Room, unless larger than usual anticipated attendance required the Carpenters Hall facilities. Mr. Houlemard noted that the FORA Executive Committee planned to discuss the recent Forensic Audit at their meeting later in the day, and he briefly discussed ongoing public records act requests.

4. PUBLIC COMMENT PERIOD

Bob Schaffer discussed the forensic audit report.

5. APPROVAL OF NOVEMBER 7, 2012 MEETING MINUTES

MOTION: John Dunn moved, seconded by Doug Yount, and the motion passed unanimously to approve the November 7, 2012 Administrative Committee meeting minutes as presented.

6. DECEMBER 14, 2012 FORA BOARD MEETING – AGENDA REVIEW

Mr. Houlemard provided an overview of items on the upcoming December 14, 2012 FORA Board meeting agenda and discussed the impact of recent elections on the make-up of the FORA Board.

MOTION: Doug Yount moved, seconded by John Dunn, and the motion passed unanimously to recommend the FORA Executive Committee add "Review of the Base Reuse Plan Reassessment Guiding Principles" as an information item to the December 14, 2012 Board agenda and return the item for action at the next Board meeting at which the Reassessment is agendaized.

MOTION: Doug Yount moved, seconded by John Dunn, and the motion passed unanimously to recommend that the Executive Committee remove item 7c from the draft Board agenda and return it to the Administrative Committee for review prior to the January Board meeting.

7. OLD BUSINESS

a. Master Resolution/Settlement Agreement Compliance – Deed Notifications Update

Real Property and Facilities Manager Stan Cook provided a status update regarding outstanding deed notifications required to be completed by the jurisdictions.

b. Review 2013 Administrative Committee Meeting Schedule

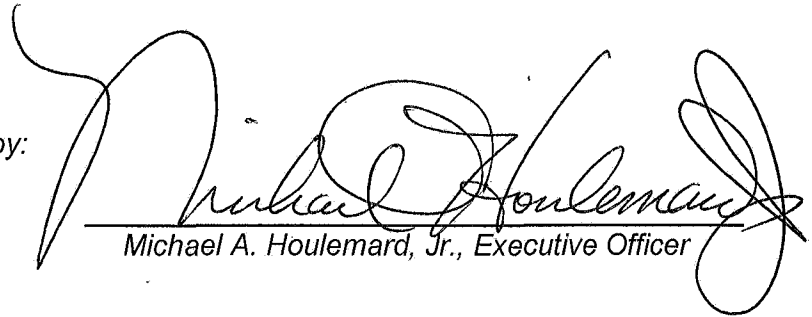
Mr. Houlemard reviewed the 2013 Administrative Committee meeting schedule, noting that the provided dates were dependent upon the Board's approval of the Board meeting schedule.

8. ADJOURNMENT

Chair Dawson Adjourned the meeting at 10:53 a.m.

*Minutes Prepared by:
Lena Spilman, Deputy Clerk*

Approved by:



Michael A. Houlemard, Jr., Executive Officer