



**FORT ORD REUSE AUTHORITY**  
**ADMINISTRATIVE COMMITTEE REGULAR MEETING MINUTES**  
**8:30 a.m., Wednesday, November 8, 2017 | FORA Conference Room**  
920 2<sup>nd</sup> Avenue, Suite A, Marina, CA 93933

**1. CALL TO ORDER**

Co-Chair Craig Malin called the meeting to order at 8:32 a.m.

The following members were present:

Craig Malin\* (City of Seaside)  
Dino Pick\* (City of Del Rey Oaks)  
Melani Beretti\* (County of Monterey)  
Layne Long\* (City of Marina)  
Elizabeth Caraker\* (City of Monterey)  
Michelle Overmeyer (MST)  
Patrick Breen (MCWD)  
Anya Spear (CSUMB)

**2. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by City of Seaside City Manager, Craig Malin.

**3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE**

Executive Officer Michael Houlemard announced the Monterey Bay Economic Partnership – “State of the Region” Conference was being held on November 8, 2017 in Monterey. Mr. Houlemard also advised the Committee and public that FORA offices would be closed on Friday, November 9, 2017 in observance of Veterans Day and on November 23-24, 2017 for the Thanksgiving holiday.

**4. PUBLIC COMMENT PERIOD**

*Members of the public wishing to address the Administrative Committee on matters within its jurisdiction, but not on this agenda, may do so for up to 3 minutes.*

There were no comments received from the public.

**5. APPROVAL OF MEETING MINUTES**

**ACTION**

a. October 18, 2017 Regular Meeting Minutes

*MOTION: On motion by Committee member Pick and second by Committee member Caraker and carried by the following vote, the Administrative Committee moved to approve the regular meeting minutes of October 18, 2017 as corrected.*

**MOTION PASSED UNANIMOUSLY**

**6. NOVEMBER 17, 2017 BOARD MEETING AGENDA REVIEW**

**INFORMATION**

Mr. Houlemard reviewed the draft Board agenda items. Principal Analyst Robert Norris advised the Committee of a correction that would be made to correct language in the attachment to the Prevailing Wage report. Staff responded to questions and comments. Public comment was received on the item.

**7. ITEMS FROM MEMBERS**

The Committee canceled the November 22, 2017 meeting.

**8. ADJOURNMENT** at 8:44 a.m.