



FORT ORD REUSE AUTHORITY
ADMINISTRATIVE COMMITTEE REGULAR MEETING MINUTES
8:30 a.m., Wednesday, March 15, 2017 | FORA Conference Room
920 2nd Avenue, Suite A, Marina, CA 93933

1. CALL TO ORDER

Co-Chair, Michael Houlemard called the meeting to order at 8:30 a.m.

The following members were present:

AR = After Roll Call; * = voting member

Layne Long* (City of Marina)
Craig Malin* (City of Seaside)
Nick Nichols* (Monterey County)
Dino Pick* (City of Del Rey Oaks)
Anya Spear (CSUMB)

Steve Matarazzo (UCMBEST)
Michelle Overmeyer (MST)
Vicki Nakamura (MPC)
Patrick Breen (MCWD)

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Dino Pick.

3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE

Mr. Houlemard introduced Dino Pick, and announced that Mr. Pick would serve as the interim City Manager for the City of Del Rey Oaks beginning March 27, 2017.

4. PUBLIC COMMENT PERIOD

Members of the public wishing to address the Administrative Committee on matters within its jurisdiction, but not on this agenda, may do so for up to 3 minutes.

There were no verbal comments received from the public.

5. APPROVAL OF MEETING MINUTES

ACTION

a. March 1, 2017 Regular Meeting Minutes

MOTION: On motion by Committee member Nichols and second by Committee member Malin and carried by the following vote, the Administrative Committee moved to approve the regular meeting minutes for March 1, 2017.

MOTION PASSED UNANIMOUSLY

6. March 10, 2017 FORA BOARD MEETING AGENDA FOLLOW-UP REVIEW

Jonathan Brinkmann, Principal Planner, provided an overview of the discussion and action taken at the March 10, 2017 Board meeting. Comments were received from the public. Board member Gail Morton commented on fiscal year 2016-17 Mid-Year budget, and the employer share of healthcare cost.

7. BUSINESS ITEMS

INFORMATION

- a. Capital Improvement Program (CIP)
 - i. Building Removal Program Status
 - ii. Caretaker Cost Reimbursement Policy – Emergency Set Aside Funding

Stan Cook, Senior Program Manager presented the building removal status. An overview of the background, history, and removal status on former Ft. Ord and the project sites of “Surplus II” (Seaside) and the “Stockade” (Marina) was provided.

Public comment was received on the item and staff answered questions from the public and the Committee. The reuse/removal obligation status and jurisdiction percentages provided were based on the numbers in the building database and counted buildings over 100 square feet. Mr. Cook provided the location of the presentation on the FORA website at http://fora.org/Reports/BuildingRemoval/Blight_Removal_Update_010517.pdf. Public comment was received about the building reuse hierarchy adopted by the Board in 1997. Board member Morton, requested that the Administrative Committee make a recommendation that the building reuse hierarchy return to the Board for review. Comments were also received regarding the process by which the payment of initial building removal costs are typically funded through investment by the developer. Doug Yount, Marina Community Partners (MCP), indicated there was an outstanding invoice claim with FORA for \$2.7M for unreimbursed expenses for building removal. The invoice claim was a part of several agreements between MCP, FORA and the “City [of Marina].” Staff informed the committee that the claim has been brought before the Finance Committee for review. Staff responded to public comments and offered one on one consultation to the jurisdictions for a more specific and detailed review.

This item was information only, no action was taken by the Committee.

Mr. Brinkmann reviewed the Caretaker Cost reimbursement policy and the three (3) submittals received from the cities of Seaside, Marina and Del Rey Oaks. Thirty four thousand dollars (\$34,000) of funding was divided between each of the jurisdictions. Staff reviewed the submittals and determined that in each of the submittals were eligible costs for reimbursement. These jurisdictions would receive the reimbursement once they complete the caretaker work. Mr. Brinkmann also provided details of the reimbursement process and timelines.

During the review of the Mid-Year budget, the FORA Board approved to add seventy five thousand dollars (\$75,000). The deadline was extended to allow other

land use jurisdictions to apply for the caretaker reimbursement budget from the Emergency set-aside fund.

Public comment was received on the item and staff responded to comments and questions.

This item was information only, no action was taken by the Committee.

8. ITEMS FROM MEMBERS

Mr. Malin indicated that with the announcement of the removal of the Lightfighter Drive sign, several inquiries have been received by the city of Seaside to salvage sections of the sign. Mr. Malin welcomed all to make their requests known.

Steve Endsley, Assistant Executive Officer, announced a Water/Wastewater Committee meeting in the CIC room immediately following the Administrative Committee meeting.

9. ADJOURNMENT at 9:42 a.m.