



FORT ORD REUSE AUTHORITY
ADMINISTRATIVE COMMITTEE REGULAR MEETING MINUTES
8:30 a.m., Wednesday, November 16, 2016 | FORA Conference Room
 920nd Avenue, Suite A, Marina CA 93933

1. CALL TO ORDER at 8:35 a.m.

Michael Houlemard called the meeting to order at 8:35 a.m. The following were present:

**voting members, AR = arrived after call to order*

Members Present: Layne Long (Marina)* Mike McCarthy (Monterey)* Craig Malin (Seaside)* Melanie Beretti (Monterey County)* Steve Matarazzo (UCMBEST) Anya Spear (CSUMB) Vicki Nakamura (MPC) Patrick Breen (MCWD)	Voting Members Absent: Daniel Dawson (Del Rey Oaks) Todd Bodem (Sand City) Doug Schmitz (Carmel by the Sea) Ray Corpuz (Salinas) Ben Harvey (Pacific Grove)	<u>FORA Staff:</u> Michael Houlemard Steve Endsley Hermelinda Flores Jonathan Brinkmann Mary Israel Josh Metz Peter Said Sheri Damon

2. PLEDGE OF ALLEGIANCE

Pledge of allegiance was led by Layne Long

3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE

a. Oak Woodlands Community Meetings

Mary Israel, Associate Planner, provided an update of the community meeting that occurred on Tuesday, November 15 in Seaside. The event was described as very successful and the upcoming meeting to be held on Saturday, November 19 at the Trackview Pavilion at Laguna Seca between 10am-12pm was announced. Fliers were made available for posting in Jurisdictional areas.

4. PUBLIC COMMENT PERIOD

There were no comments received from the public.

5. APPROVAL OF MEETING MINUTES

a. October 26, 2016 Regular Meeting Minutes

On motion by Committee member Malin and Seconded by Committee member Long and carried by the following vote, the Administrative Committee approved the regular meeting minutes for the October 26, 2016 Administrative Committee meeting with the corrections to the roll call in which Anya Spear (CSUMB) was present and also spelling corrections as noted by Mr. Houlemard.

Motion passed unanimously

There was no comment received on the item.

6. NOVEMBER 4, 2016 BOARD PACKET REVIEW (4:26)

a. Consistency Determination: Del Rey Oaks Monument RV Resort

Jonathan Brinkmann, Principal Planner, provided an overview of the actions regarding this item at the 11/14 Board meeting. The Board considered the item which included a General Plan amendment, zoning change and development entitlement for the RV Park. The Board passed the item with a majority vote and the item will return for a second vote. FORA staff received questions prior to the meeting from Marina council member Gail Morton, in which staff answered and provided those questions and answer in writing to the Board at the meeting.

b. Eastside Parkway Environmental Review Contract – 2d Vote

Mr. Houlemard updated the Committee with information regarding several media inquiries made to FORA staff regarding the contract and also provided information about the hearing that occurred and was completed between November 7-10. The judge has 90 days to issue an opinion. Mr. Brinkmann informed the Committee that the Board did complete the second vote with a majority vote and the item passed. Negotiations with Whitson Engineers will begin to get the contract and Environmental Review underway. The process is estimated to take about 18 months.

7. BUSINESS ITEMS

a. Capital Improvement Program

- i. Development Forecast Methodology
- ii. Development Forecasts Request

Mr. Brinkmann provided an overview of the CIP items, reviewed the memorandum included in the Committees packet and introduced Peter Said, Project Manager. Staff presented the CIP background information, 5-year land sales forecasting tool and received input and answered questions from the committee to consider and clarify the development forecast tools.

8. ITEMS FROM MEMBERS

Sheri Damon, Prevailing Wage Coordinator provided a verbal report on the Prevailing Wage Training that occurred on November 1.

9. ADJOURNMENT

The meeting adjourned at 9:23am