



## Fort Ord Reuse Authority

920 2<sup>nd</sup> Avenue, Suite A, Marina, CA 93933  
Phone: (831) 883-3672 • Fax: (831) 883-3675 • [www.fora.org](http://www.fora.org)

### ADMINISTRATIVE COMMITTEE MEETING

8:15 A.M. WEDNESDAY, MARCH 20, 2013  
920 2<sup>nd</sup> Avenue, Suite A, Marina CA 93933 (FORA Conference Room)

### AGENDA

1. **CALL TO ORDER AT 8:15 AM**
2. **PLEDGE OF ALLEGIANCE**
3. **ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE**
  - a. May 2-3, 2013 Fort Ord Prevailing Wage Training Conference
4. **PUBLIC COMMENT PERIOD:**

Members of the audience wishing to address the Fort Ord Reuse Authority (FORA) Administrative Committee on matters within the jurisdiction of FORA, but not on this agenda, may do so during the Public Comment Period. Public comments are limited to three minutes. Public comments on specific agenda items will be heard under that item.
5. **APPROVAL OF MEETING MINUTES**
  - a. March 6, 2013 Administrative Committee Minutes ACTION
6. **MARCH 15, 2013 BOARD MEETING FOLLOW-UP** INFORMATION/ACTION
7. **OVERVIEW OF MARCH 22, 2013 SPECIAL BOARD MEETING/WORKSHOP** ACTION
  - a. Format/Presentations
  - b. April/May Workshop Impacts
8. **OLD BUSINESS**
  - a. CIP Review – Phase II Study: FORA Fees Formula Calculation INFORMATION/ACTION
9. **NEW BUSINESS**
10. **ITEMS FROM MEMBERS**
11. **ADJOURNMENT**

**NEXT SCHEDULED MEETING: April 3, 2013**

*Information about items on this agenda or persons requesting disability related modifications and/or accommodations can contact the Deputy Clerk at: 831-883-3672 \* 920 2<sup>nd</sup> Avenue, Suite A, Marina, CA 93933 by 5:00 p.m. one business day prior to the meeting. Agendas can also be found on the FORA website: [www.fora.org](http://www.fora.org).*



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## ADMINISTRATIVE COMMITTEE MEETING

8:15 A.M. WEDNESDAY, MARCH 6, 2013

920 2<sup>nd</sup> Avenue, Suite A, Marina CA 93933 (FORA Conference Room)

### MINUTES

#### 1. CALL TO ORDER

Co-Chair Houlemard called the meeting to order at 8:20 a.m. The following were present, as indicated by signatures on the roll sheet:

Debby Platt, City of Marina\*  
Carl Holm, County of Monterey\*  
Elizabeth Caraker, City of Monterey\*  
John Dunn, City of Seaside\*  
Diana Ingersoll, City of Seaside  
Tim O'Halloran, City of Seaside  
Lisa Brinton, City of Seaside  
Rick Medina, City of Seaside  
Ray Corpuz, City of Salinas  
Anya Spear, CSUMB  
Heidi Burch, City of Carmel  
Lyle Shurtleff, BRAC  
Vicki Nakamura, MPC

Hank Myers, TAMC  
Graham Bice, UC MBEST  
Patrick Breen, MCWD  
Chuck Lande, Marina Heights  
Bob Schaffer  
Sid Williams, UVC  
Scott Hilke, MCP  
Brian Boudreau, Monterey Downs  
Beth Palmer, Monterey Downs  
Andy Lief, South County Housing  
Michael Groves, EMC Planning  
Jane Haines  
Crisand Giles, BIA

FORA Staff:  
Michael Houlemard  
Steve Endsley  
Jim Arnold  
Jonathan Garcia  
Crissy Maras  
Lena Spilman

\* Voting Members

#### 2. PLEDGE OF ALLEGIANCE

Carl Holm led the Pledge of Allegiance.

#### 3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE

Co-Chair Houlemard discussed the May 2-3, 2013 Fort Ord Prevailing Wage Conference, noting that details of the event would be available in the coming weeks.

#### 4. PUBLIC COMMENT PERIOD

The Committee received comments from members of the public.

#### 5. APPROVAL OF FEBRUARY 20, 2013 MEETING MINUTES

**MOTION:** John Dunn moved, seconded by Carl Holm, to approve the February 20, 2013 Administrative Committee meeting minutes, as presented.

**MOTION PASSED:** Abstain: Debby Platt

#### 6. AGENDA REVIEW

##### a. **March 15, 2013 Regular Board Meeting**

Executive Officer Michael Houlemard reviewed items on the upcoming Board agenda.

##### b. **March 22, 2013 Special Board Meeting/Workshop**

Associate Planner Darren McBain reviewed the February 22, 2013 Board agenda and workshop format.

**7. OLD BUSINESS**

**a. CIP Review – Phase II Study: FORA Fees Formula Calculation**

EPS representative Ellen Martin joined the meeting via telephone. Senior Planner Jonathan Garcia provided an overview of the formula fee calculation, reviewed the FORA Phase II CIP Review document, and distributed a draft staff report for the March 15<sup>th</sup> Board packet. The Committee received comments from members of the public and the development community. Several members of the development community expressed interest in meeting with the California Department of Fish and Wildlife, EPS, and FORA staff the following week. Staff agreed to coordinate a meeting.

**MOTION:** John Dunn moved, seconded by Carl Holm, to 1) present the item for information at the March 13, 2013 Board meeting, and 2) present the item for action at the April Board meeting.

**MOTION PASSED:** unanimous.

**b. Master Resolution Correction**

Mr. Houlemard presented the item to the Committee, noting that Authority Counsel was recommending a return to the pre-2010 Master Resolution Chapter 8 language for most items and that the affordable housing addition was still under discussion. Jane Haines addressed the Committee on behalf of the Sierra Club.

**8. NEW BUSINESS**

**a. Consistency Determination: Seaside Local Coastal Program**

Lisa Brinton, City of Seaside, presented the item to the Committee, providing an overview of the Seaside Local Coastal Program.

**MOTION:** Carl Holm moved, seconded by Elizabeth Caraker, to recommend Board concurrence in Seaside's determination of consistency with the FORA Base Reuse Plan.

**MOTION PASSED:** unanimous.

**9. ITEMS FROM MEMBERS**

Mr. Houlemard welcomed Lyle Shurtleff, BRAC Office, to his first Administrative Committee meeting as a representative for the U.S. Army.

**10. ADJOURNMENT**

Co-Chair Houlemard adjourned the meeting at 9:55 a.m.

*Minutes Prepared by:  
Lena Spilman, Deputy Clerk*

*Approved by:*

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*Michael A. Houlemard, Jr., Executive Officer*